



EUROPEAN EDUCATION AND CULTURE EXECUTIVE AGENCY (EACEA)

EACEA.B – Creativity, Citizens, EU values and Joint operations
B.3 – Citizens and EU Values

GRANT AGREEMENT

Project 101089606 — A new era of the EU

PREAMBLE

This **Agreement** ('the Agreement') is **between** the following parties:

on the one part,

the **European Education and Culture Executive Agency (EACEA)** ('EU executive agency' or 'granting authority'), under the powers delegated by the European Commission ('European Commission'),

and

on the other part,

1. 'the coordinator':

OBEC OHRADY (OBEC OHRADY), PIC 920613227, established in NOVY RAD 267/8, OHRADY 930 12, Slovakia,

Unless otherwise specified, references to 'beneficiary' or 'beneficiaries' include the coordinator and affiliated entities (if any).

If only one beneficiary signs the grant agreement ('mono-beneficiary grant'), all provisions referring to the 'coordinator' or the 'beneficiaries' will be considered — mutatis mutandis — as referring to the beneficiary.

The parties referred to above have agreed to enter into the Agreement.

By signing the Agreement and the accession forms, the beneficiaries accept the grant and agree to implement the action under their own responsibility and in accordance with the Agreement, with all the obligations and terms and conditions it sets out.

The Agreement is composed of:

Preamble

Terms and Conditions (including Data Sheet)

- Annex 1 Description of the action¹
- Annex 2 Estimated budget for the action
- Annex 3 Accession forms (if applicable)²
- Annex 3a Declaration on joint and several liability of affiliated entities (if applicable)³
- Annex 4 Model for the financial statements
- Annex 5 Specific rules (if applicable)

¹ Template published on [Portal Reference Documents](#).

² Template published on [Portal Reference Documents](#).

³ Template published on [Portal Reference Documents](#).

TERMS AND CONDITIONS

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DATA SHEET

1. General data

Project summary:

Project summary
The village of Ohrady has decided to build a new story for Europe with its partner cities. The project partnership and cooperation were inspired by the sharing of ideas, building on the experience of partners based on the past with a focus on the present and enabling citizens to re-engage through the EU integration process. The partnership focuses mainly on: - Raising awareness of the richness of Europe's cultural and linguistic environment - Raising awareness of the importance of strengthening the European integration process on the - basis of solidarity - Strengthening the sense of European belonging by fostering the debate on the future of Europe - Taking into account the impact of the COVID-19 pandemic on local communities Target groups: The aim of the project is to reach as many participants as possible, focusing on the young generation who are potential for creating a new story for Europe. The program is designed so that the activities follow each other and are set for all age groups of participants. All parts of the program contribute to mutual communication and getting to know each other. The working procedures that apply in the implementation will ensure strengthening. Emphasis will be placed on gender equality in the design and implementation of programs in order to ensure equal access for women and men, children of all backgrounds. The target group that we also focus on in the project are excluded groups of the population that are affected, at risk of social exclusion or at risk of poverty. These were mainly inhabitants of segregated and separated Romani communities and families with children on the brink of poverty, which is in a given percentage in each partner municipality.

Keywords:

- Inter-cultural dialogue
- Equality
- Democracy
- Minorities
- Town twinning

Project number: 101089606

Project name: Together we create the better future of EU

Project acronym: A new era of the EU

Call: CERV-2022-CITIZENS-TOWN

Topic: CERV-2022-CITIZENS-TOWN-TT

Type of action: CERV Lump Sum Grants

Granting authority: European Education and Culture Executive Agency

Grant managed through EU Funding & Tenders Portal: Yes (eGrants)

Project starting date: first day of the month following the entry into force date

Project end date: starting date + months of duration

Project duration: 10 months

Consortium agreement: No

2. Participants

List of participants:

N°	Role	Short name	Legal name	Ctry	PIC	Max grant amount
1	COO	OBEC OHRADY	OBEC OHRADY	SK	920613227	30 000.00
2	AP	Mostova	Municipality of Mostova	SK	938720508	0.00



N°	Role	Short name	Legal name	Ctry	PIC	Max grant amount
3	AP	Erdőkürt Község	Erdőkürt Község	HU	906944181	0.00
4	AP	TiszaKürt	TiszaKürt Község Önkormányzat	HU	920593051	0.00
5	AP	Hejőkürt Község	Hejőkürt Község	HU	906944375	0.00
6	AP	Obec Strekov	Obec Strekov	SK	927407689	0.00
Total						30 000.00

Coordinator:

- OBEC OHRADY (OBEC OHRADY)

3. Grant**Maximum grant amount, total estimated eligible costs and contributions and funding rate:**

Maximum grant amount (Annex 2)	Maximum grant amount (award decision)
30 000.00	30 000.00

Grant form: Lump Sum**Grant mode:** Action grant**Budget categories/activity types:** Lump sum contributions**Cost eligibility options:** n/a**Budget flexibility:** No**4. Reporting, payments and recoveries****4.1 Continuous reporting** (art 21)**Deliverables:** see Funding & Tenders Portal Continuous Reporting tool**4.2 Periodic reporting and payments****Reporting and payment schedule** (art 21, 22):

Reporting					Payments	
Reporting periods			Type	Deadline	Type	Deadline (time to pay)
RP No	Month from	Month to				
					Initial prefinancing	n/a
					Final payment	90 days from receiving periodic report
1	1	10	Periodic report	60 days after end of reporting period		

Prefinancing payments and guarantees: n/a

Reporting and payment modalities (art 21, 22):

Mutual Insurance Mechanism (MIM): No

Restrictions on distribution of initial prefinancing: The prefinancing may be distributed only if the minimum number of beneficiaries set out in the call conditions (if any) have acceded to the Agreement and only to beneficiaries that have acceded.

Interim payment ceiling (if any): 100% of the maximum grant amount

No-profit rule: n/a

Late payment interest: ECB + 3.5%

Bank account for payments:

SK380200000000920524122

Conversion into euros: n/a

Reporting language: Language of the Agreement or other EU official language, if specified in the call conditions

4.3 Certificates (art 24): n/a

4.4 Recoveries (art 22)

First-line liability for recoveries:

Beneficiary termination: Beneficiary concerned

Final payment: Coordinator

After final payment: Beneficiary concerned

Joint and several liability for enforced recoveries (in case of non-payment):

Limited joint and several liability of other beneficiaries — up to the maximum grant amount of the beneficiary

Joint and several liability of affiliated entities — n/a

5. Consequences of non-compliance, applicable law & dispute settlement forum

Applicable law (art 43):

Standard applicable law regime: EU law + law of Belgium

Dispute settlement forum (art 43):

Standard dispute settlement forum:

EU beneficiaries: EU General Court + EU Court of Justice (on appeal)

Non-EU beneficiaries: Courts of Brussels, Belgium (unless an international agreement provides for the enforceability of EU court judgements)

6. Other

Specific rules (Annex 5): Yes



Standard time-limits after project end:

Confidentiality (for X years after final payment): 5

Record-keeping (for X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Reviews (up to X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Audits (up to X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Extension of findings from other grants to this grant (no later than X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Impact evaluation (up to X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

CHAPTER 1 GENERAL

ARTICLE 1 — SUBJECT OF THE AGREEMENT

This Agreement sets out the rights and obligations and terms and conditions applicable to the grant awarded for the implementation of the action set out in Chapter 2.

ARTICLE 2 — DEFINITIONS

For the purpose of this Agreement, the following definitions apply:

Actions — The project which is being funded in the context of this Agreement.

Grant — The grant awarded in the context of this Agreement.

EU grants — Grants awarded by EU institutions, bodies, offices or agencies (including EU executive agencies, EU regulatory agencies, EDA, joint undertakings, etc.).

Participants — Entities participating in the action as beneficiaries, affiliated entities, associated partners, third parties giving in-kind contributions, subcontractors or recipients of financial support to third parties.

Beneficiaries (BEN) — The signatories of this Agreement (either directly or through an accession form).

Affiliated entities (AE) — Entities affiliated to a beneficiary within the meaning of Article 187 of EU Financial Regulation 2018/1046⁴ which participate in the action with similar rights and obligations as the beneficiaries (obligation to implement action tasks and right to charge costs and claim contributions).

Associated partners (AP) — Entities which participate in the action, but without the right to charge costs or claim contributions.

Purchases — Contracts for goods, works or services needed to carry out the action (e.g. equipment, consumables and supplies) but which are not part of the action tasks (see Annex 1).

Subcontracting — Contracts for goods, works or services that are part of the action tasks (see Annex 1).

In-kind contributions — In-kind contributions within the meaning of Article 2(36) of EU Financial

⁴ For the definition, see Article 187 Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 ('EU Financial Regulation') (OJ L 193, 30.7.2018, p. 1): "**affiliated entities** [are]:

- (a) entities that form a sole beneficiary [(i.e. where an entity is formed of several entities that satisfy the criteria for being awarded a grant, including where the entity is specifically established for the purpose of implementing an action to be financed by a grant)];
- (b) entities that satisfy the eligibility criteria and that do not fall within one of the situations referred to in Article 136(1) and 141(1) and that have a link with the beneficiary, in particular a legal or capital link, which is neither limited to the action nor established for the sole purpose of its implementation".

Regulation 2018/1046, i.e. non-financial resources made available free of charge by third parties.

Fraud — Fraud within the meaning of Article 3 of EU Directive 2017/1371⁵ and Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995⁶, as well as any other wrongful or criminal deception intended to result in financial or personal gain.

Irregularities — Any type of breach (regulatory or contractual) which could impact the EU financial interests, including irregularities within the meaning of Article 1(2) of EU Regulation 2988/95⁷.

Grave professional misconduct — Any type of unacceptable or improper behaviour in exercising one's profession, especially by employees, including grave professional misconduct within the meaning of Article 136(1)(c) of EU Financial Regulation 2018/1046.

Applicable EU, international and national law — Any legal acts or other (binding or non-binding) rules and guidance in the area concerned.

Portal — EU Funding & Tenders Portal; electronic portal and exchange system managed by the European Commission and used by itself and other EU institutions, bodies, offices or agencies for the management of their funding programmes (grants, procurements, prizes, etc.).

CHAPTER 2 ACTION

ARTICLE 3 — ACTION

The grant is awarded for the action **101089606 — A new era of the EU** ('action'), as described in Annex 1.

ARTICLE 4 — DURATION AND STARTING DATE

The duration and the starting date of the action are set out in the Data Sheet (see Point 1).

CHAPTER 3 GRANT

ARTICLE 5 — GRANT

5.1 Form of grant

⁵ Directive (EU) 2017/1371 of the European Parliament and of the Council of 5 July 2017 on the fight against fraud to the Union's financial interests by means of criminal law (OJ L 198, 28.7.2017, p. 29).

⁶ OJ C 316, 27.11.1995, p. 48.

⁷ Council Regulation (EC, Euratom) No 2988/95 of 18 December 1995 on the protection of the European Communities financial interests (OJ L 312, 23.12.1995, p. 1).

The grant is an action grant⁸ which takes the form of a lump sum grant for the completion of work packages.

5.2 Maximum grant amount

The maximum grant amount is set out in the Data Sheet (see Point 3) and in the estimated budget (Annex 2).

5.3 Funding rate

Not applicable

5.4 Estimated budget, budget categories and forms of funding

The estimated budget for the action (lump sum breakdown) is set out in Annex 2.

It contains the estimated eligible contributions for the action (lump sum contributions), broken down by participant and work package.

Annex 2 also shows the types of contributions (forms of funding)⁹ to be used for each work package.

5.5 Budget flexibility

Budget flexibility does not apply; changes to the estimated budget (lump sum breakdown) always require an amendment (see Article 39).

Amendments for transfers between *work packages* are moreover possible only if:

- the work packages concerned are not already completed (and declared in a financial statement) and
- the transfers are justified by the technical implementation of the action.

ARTICLE 6 — ELIGIBLE AND INELIGIBLE CONTRIBUTIONS

6.1 and 6.2 General and specific eligibility conditions

Lump sum contributions are eligible ('eligible contributions'), if:

- (a) they are set out in Annex 2 and
- (b) the work packages are completed and the work is properly implemented by the beneficiaries and/or the results are achieved, in accordance with Annex 1 and during in the period set out in Article 4 (with the exception of work/results relating to the submission of the final periodic report, which may be achieved afterwards; see Article 21)

They will be calculated on the basis of the amounts set out in Annex 2.

⁸ For the definition, see Article 180(2)(a) EU Financial Regulation 2018/1046: '**action grant**' means an EU grant to finance "an action intended to help achieve a Union policy objective".

⁹ See Article 125 EU Financial Regulation 2018/1046.

6.3 Ineligible contributions

‘Ineligible contributions’ are:

- (a) lump sum contributions that do not comply with the conditions set out above (see Article 6.1 and 6.2)
- (b) lump sum contributions for activities already funded under other EU grants (or grants awarded by an EU Member State, non-EU country or other body implementing the EU budget), except for the following case:
 - (i) Synergy actions: not applicable
- (c) other:
 - (i) country restrictions for eligible costs: not applicable.

6.4 Consequences of non-compliance

If a beneficiary declares lump sum contributions that are ineligible, they will be rejected (see Article 27).

This may also lead to other measures described in Chapter 5.

CHAPTER 4 GRANT IMPLEMENTATION

SECTION 1 CONSORTIUM: BENEFICIARIES, AFFILIATED ENTITIES AND OTHER PARTICIPANTS

ARTICLE 7 — BENEFICIARIES

The beneficiaries, as signatories of the Agreement, are fully responsible towards the granting authority for implementing it and for complying with all its obligations.

They must implement the Agreement to their best abilities, in good faith and in accordance with all the obligations and terms and conditions it sets out.

They must have the appropriate resources to implement the action and implement the action under their own responsibility and in accordance with Article 11. If they rely on affiliated entities or other participants (see Articles 8 and 9), they retain sole responsibility towards the granting authority and the other beneficiaries.

They are jointly responsible for the *technical* implementation of the action. If one of the beneficiaries fails to implement their part of the action, the other beneficiaries must ensure that this part is implemented by someone else (without being entitled to an increase of the maximum grant amount and subject to an amendment; see Article 39). The *financial* responsibility of each beneficiary in case of recoveries is governed by Article 22.

The beneficiaries (and their action) must remain eligible under the EU programme funding the grant

for the entire duration of the action. Lump sum contributions will be eligible only as long as the beneficiary and the action are eligible.

The **internal roles and responsibilities** of the beneficiaries are divided as follows:

(a) Each beneficiary must:

- (i) keep information stored in the Portal Participant Register up to date (see Article 19)
- (ii) inform the granting authority (and the other beneficiaries) immediately of any events or circumstances likely to affect significantly or delay the implementation of the action (see Article 19)
- (iii) submit to the coordinator in good time:
 - the prefinancing guarantees (if required; see Article 23)
 - the financial statements and certificates on the financial statements (CFS): not applicable
 - the contribution to the deliverables and technical reports (see Article 21)
 - any other documents or information required by the granting authority under the Agreement
- (iv) submit via the Portal data and information related to the participation of their affiliated entities.

(b) The coordinator must:

- (i) monitor that the action is implemented properly (see Article 11)
- (ii) act as the intermediary for all communications between the consortium and the granting authority, unless the Agreement or granting authority specifies otherwise, and in particular:
 - submit the prefinancing guarantees to the granting authority (if any)
 - request and review any documents or information required and verify their quality and completeness before passing them on to the granting authority
 - submit the deliverables and reports to the granting authority
 - inform the granting authority about the payments made to the other beneficiaries (report on the distribution of payments; if required, see Articles 22 and 32)
- (iii) distribute the payments received from the granting authority to the other beneficiaries without unjustified delay (see Article 22).

The coordinator may not delegate or subcontract the above-mentioned tasks to any other beneficiary or third party (including affiliated entities).

However, coordinators which are public bodies may delegate the tasks set out in Point (b)(ii) last

indent and (iii) above to entities with ‘authorisation to administer’ which they have created or which are controlled by or affiliated to them. In this case, the coordinator retains sole responsibility for the payments and for compliance with the obligations under the Agreement.

Moreover, coordinators which are ‘sole beneficiaries’¹⁰ (or similar, such as European research infrastructure consortia (ERICs)) may delegate the tasks set out in Point (b)(i) to (iii) above to one of their members. The coordinator retains sole responsibility for compliance with the obligations under the Agreement.

The beneficiaries must have **internal arrangements** regarding their operation and co-ordination, to ensure that the action is implemented properly.

If required by the granting authority (see Data Sheet, Point 1), these arrangements must be set out in a written **consortium agreement** between the beneficiaries, covering for instance:

- the internal organisation of the consortium
- the management of access to the Portal
- different distribution keys for the payments and financial responsibilities in case of recoveries (if any)
- additional rules on rights and obligations related to background and results (see Article 16)
- settlement of internal disputes
- liability, indemnification and confidentiality arrangements between the beneficiaries.

The internal arrangements must not contain any provision contrary to this Agreement.

ARTICLE 8 — AFFILIATED ENTITIES

Not applicable

ARTICLE 9 — OTHER PARTICIPANTS INVOLVED IN THE ACTION

9.1 Associated partners

The following entities which cooperate with a beneficiary will participate in the action as ‘associated partners’:

- **Municipality of Mostova (Mostova)**, PIC 938720508
- **Erdőkürt Község (Erdőkürt Község)**, PIC 906944181
- **TiszaKürt Község Önkormányzat (TiszaKürt)**, PIC 920593051
- **Hejőkürt Község (Hejőkürt Község)**, PIC 906944375

¹⁰ For the definition, see Article 187(2) EU Financial Regulation 2018/1046: “Where several entities satisfy the criteria for being awarded a grant and together form one entity, that entity may be treated as the **sole beneficiary**, including where it is specifically established for the purpose of implementing the action financed by the grant.”

- **Obec Strekov (Obec Strekov)**, PIC 927407689

Associated partners must implement the action tasks attributed to them in Annex 1 in accordance with Article 11. They may not charge contributions to the action (no lump sum contributions) and the costs for their tasks are not eligible (may not be included in the estimated budget in Annex 2).

The tasks must be set out in Annex 1.

The beneficiaries must ensure that their contractual obligations under Articles 11 (proper implementation), 12 (conflict of interests), 13 (confidentiality and security), 14 (ethics), 17.2 (visibility), 18 (specific rules for carrying out action), 19 (information) and 20 (record-keeping) also apply to the associated partners.

The beneficiaries must ensure that the bodies mentioned in Article 25 (e.g. granting authority, OLAF, Court of Auditors (ECA), etc.) can exercise their rights also towards the associated partners.

9.2 Third parties giving in-kind contributions to the action

Other third parties may give in-kind contributions to the action (i.e. personnel, equipment, other goods, works and services, etc. which are free-of-charge), if necessary for the implementation.

Third parties giving in-kind contributions do not implement any action tasks. They may not charge contributions to the action (no lump sum contributions) and the costs for the in-kind contributions are not eligible (may not be included in the estimated budget in Annex 2).

The third parties and their in-kind contributions should be set out in Annex 1.

9.3 Subcontractors

Subcontractors may participate in the action, if necessary for the implementation.

Subcontractors must implement their action tasks in accordance with Article 11. The beneficiaries' costs for subcontracting are considered entirely covered by the lump sum contributions for implementing the work packages (irrespective of the actual subcontracting costs incurred, if any).

The beneficiaries must ensure that their contractual obligations under Articles 11 (proper implementation), 12 (conflict of interest), 13 (confidentiality and security), 14 (ethics), 17.2 (visibility), 18 (specific rules for carrying out action), 19 (information) and 20 (record-keeping) also apply to the subcontractors.

The beneficiaries must ensure that the bodies mentioned in Article 25 (e.g. granting authority, OLAF, Court of Auditors (ECA), etc.) can exercise their rights also towards the subcontractors.

9.4 Recipients of financial support to third parties

If the action includes providing financial support to third parties (e.g. grants, prizes or similar forms of support), the beneficiaries must ensure that their contractual obligations under Articles 12 (conflict of interest), 13 (confidentiality and security), 14 (ethics), 17.2 (visibility), 18 (specific rules for carrying out action), 19 (information) and 20 (record-keeping) also apply to the third parties receiving the support (recipients).

The beneficiaries must also ensure that the bodies mentioned in Article 25 (e.g. granting authority, OLAF, Court of Auditors (ECA), etc.) can exercise their rights also towards the recipients.

ARTICLE 10 — PARTICIPANTS WITH SPECIAL STATUS

10.1 Non-EU participants

Participants which are established in a non-EU country (if any) undertake to comply with their obligations under the Agreement and:

- to respect general principles (including fundamental rights, values and ethical principles, environmental and labour standards, rules on classified information, intellectual property rights, visibility of funding and protection of personal data)
- for the submission of certificates under Article 24: use qualified external auditors which are independent and comply with comparable standards as those set out in EU Directive 2006/43/EC¹¹
- for the controls under Article 25: allow for checks, reviews, audits and investigations (including on-the-spot checks, visits and inspections) by the bodies mentioned in that Article (e.g. granting authority, OLAF, Court of Auditors (ECA), etc.).

Special rules on dispute settlement apply (see Data Sheet, Point 5).

10.2 Participants which are international organisations

Participants which are international organisations (IOs; if any) undertake to comply with their obligations under the Agreement and:

- to respect general principles (including fundamental rights, values and ethical principles, environmental and labour standards, rules on classified information, intellectual property rights, visibility of funding and protection of personal data)
- for the submission of certificates under Article 24: to use either independent public officers or external auditors which comply with comparable standards as those set out in EU Directive 2006/43/EC
- for the controls under Article 25: to allow for the checks, reviews, audits and investigations by the bodies mentioned in that Article, taking into account the specific agreements concluded by them and the EU (if any).

For such participants, nothing in the Agreement will be interpreted as a waiver of their privileges or immunities, as accorded by their constituent documents or international law.

Special rules on applicable law and dispute settlement apply (see Article 43 and Data Sheet, Point 5).

10.3 Pillar-assessed participants

¹¹ Directive 2006/43/EC of the European Parliament and of the Council of 17 May 2006 on statutory audits of annual accounts and consolidated accounts or similar national regulations (OJ L 157, 9.6.2006, p. 87).

Pillar-assessed participants (if any) may rely on their own systems, rules and procedures, in so far as they have been positively assessed and do not call into question the decision awarding the grant or breach the principle of equal treatment of applicants or beneficiaries.

‘Pillar-assessment’ means a review by the European Commission on the systems, rules and procedures which participants use for managing EU grants (in particular internal control system, accounting system, external audits, financing of third parties, rules on recovery and exclusion, information on recipients and protection of personal data; see Article 154 EU Financial Regulation 2018/1046).

Participants with a positive pillar assessment may rely on their own systems, rules and procedures, in particular for:

- record-keeping (Article 20): may be done in accordance with internal standards, rules and procedures
- currency conversion for financial statements (Article 21): may be done in accordance with usual accounting practices
- guarantees (Article 23): for public law bodies, prefinancing guarantees are not needed
- certificates (Article 24):
 - certificates on the financial statements (CFS): may be provided by their regular internal or external auditors and in accordance with their internal financial regulations and procedures
 - certificates on usual accounting practices (CoMUC): are not needed if those practices are covered by an ex-ante assessment

and use the following specific rules, for:

- recoveries (Article 22): in case of financial support to third parties, there will be no recovery if the participant has done everything possible to retrieve the undue amounts from the third party receiving the support (including legal proceedings) and non-recovery is not due to an error or negligence on its part
- checks, reviews, audits and investigations by the EU (Article 25): will be conducted taking into account the rules and procedures specifically agreed between them and the framework agreement (if any)
- impact evaluation (Article 26): will be conducted in accordance with the participant’s internal rules and procedures and the framework agreement (if any)
- grant agreement suspension (Article 31): certain costs incurred during grant suspension are eligible (notably, minimum costs necessary for a possible resumption of the action and costs relating to contracts which were entered into before the pre-information letter was received and which could not reasonably be suspended, reallocated or terminated on legal grounds)
- grant agreement termination (Article 32): the final grant amount and final payment will be calculated taking into account also costs relating to contracts due for execution only after termination takes effect, if the contract was entered into before the pre-information letter was received and could not reasonably be terminated on legal grounds

- liability for damages (Article 33.2): the granting authority must be compensated for damage it sustains as a result of the implementation of the action or because the action was not implemented in full compliance with the Agreement only if the damage is due to an infringement of the participant's internal rules and procedures or due to a violation of third parties' rights by the participant or one of its employees or individual for whom the employees are responsible.

Participants whose pillar assessment covers procurement and granting procedures may also do purchases, subcontracting and financial support to third parties (Article 6.2) in accordance with their internal rules and procedures for purchases, subcontracting and financial support.

Participants whose pillar assessment covers data protection rules may rely on their internal standards, rules and procedures for data protection (Article 15).

The participants may however not rely on provisions which would breach the principle of equal treatment of applicants or beneficiaries or call into question the decision awarding the grant, such as in particular:

- eligibility (Article 6)
- consortium roles and set-up (Articles 7-9)
- security and ethics (Articles 13, 14)
- IPR (including background and results, access rights and rights of use), communication, dissemination and visibility (Articles 16 and 17)
- information obligation (Article 19)
- payment, reporting and amendments (Articles 21, 22 and 39)
- rejections, reductions, suspensions and terminations (Articles 27, 28, 29-32)

If the pillar assessment was subject to remedial measures, reliance on the internal systems, rules and procedures is subject to compliance with those remedial measures.

Participants whose assessment has not yet been updated to cover (the new rules on) data protection may rely on their internal systems, rules and procedures, provided that they ensure that personal data is:

- processed lawfully, fairly and in a transparent manner in relation to the data subject
- collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes
- adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed
- accurate and, where necessary, kept up to date
- kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the data is processed and
- processed in a manner that ensures appropriate security of the personal data.

Participants must inform the coordinator without delay of any changes to the systems, rules and procedures that were part of the pillar assessment. The coordinator must immediately inform the granting authority.

Pillar-assessed participants that have also concluded a framework agreement with the EU, may moreover — under the same conditions as those above (i.e. not call into question the decision awarding the grant or breach the principle of equal treatment of applicants or beneficiaries) — rely on provisions set out in that framework agreement.

SECTION 2 RULES FOR CARRYING OUT THE ACTION

ARTICLE 11 — PROPER IMPLEMENTATION OF THE ACTION

11.1 Obligation to properly implement the action

The beneficiaries must implement the action as described in Annex 1 and in compliance with the provisions of the Agreement, the call conditions and all legal obligations under applicable EU, international and national law.

11.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 12 — CONFLICT OF INTERESTS

12.1 Conflict of interests

The beneficiaries must take all measures to prevent any situation where the impartial and objective implementation of the Agreement could be compromised for reasons involving family, emotional life, political or national affinity, economic interest or any other direct or indirect interest ('conflict of interests').

They must formally notify the granting authority without delay of any situation constituting or likely to lead to a conflict of interests and immediately take all the necessary steps to rectify this situation.

The granting authority may verify that the measures taken are appropriate and may require additional measures to be taken by a specified deadline.

12.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28) and the grant or the beneficiary may be terminated (see Article 32).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 13 — CONFIDENTIALITY AND SECURITY

13.1 Sensitive information

The parties must keep confidential any data, documents or other material (in any form) that is identified as sensitive in writing ('sensitive information') — during the implementation of the action and for at least until the time-limit set out in the Data Sheet (see Point 6).

If a beneficiary requests, the granting authority may agree to keep such information confidential for a longer period.

Unless otherwise agreed between the parties, they may use sensitive information only to implement the Agreement.

The beneficiaries may disclose sensitive information to their personnel or other participants involved in the action only if they:

- (a) need to know it in order to implement the Agreement and
- (b) are bound by an obligation of confidentiality.

The granting authority may disclose sensitive information to its staff and to other EU institutions and bodies.

It may moreover disclose sensitive information to third parties, if:

- (a) this is necessary to implement the Agreement or safeguard the EU financial interests and
- (b) the recipients of the information are bound by an obligation of confidentiality.

The confidentiality obligations no longer apply if:

- (a) the disclosing party agrees to release the other party
- (b) the information becomes publicly available, without breaching any confidentiality obligation
- (c) the disclosure of the sensitive information is required by EU, international or national law.

Specific confidentiality rules (if any) are set out in Annex 5.

13.2 Classified information

The parties must handle classified information in accordance with the applicable EU, international or national law on classified information (in particular, Decision 2015/444¹² and its implementing rules).

Deliverables which contain classified information must be submitted according to special procedures agreed with the granting authority.

Action tasks involving classified information may be subcontracted only after explicit approval (in writing) from the granting authority.

¹² Commission Decision 2015/444/EC, Euratom of 13 March 2015 on the security rules for protecting EU classified information (OJ L 72, 17.3.2015, p. 53).

Classified information may not be disclosed to any third party (including participants involved in the action implementation) without prior explicit written approval from the granting authority.

Specific security rules (if any) are set out in Annex 5.

13.3 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 14 — ETHICS AND VALUES

14.1 Ethics

The action must be carried out in line with the highest ethical standards and the applicable EU, international and national law on ethical principles.

Specific ethics rules (if any) are set out in Annex 5.

14.2 Values

The beneficiaries must commit to and ensure the respect of basic EU values (such as respect for human dignity, freedom, democracy, equality, the rule of law and human rights, including the rights of minorities).

Specific rules on values (if any) are set out in Annex 5.

14.3 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 15 — DATA PROTECTION

15.1 Data processing by the granting authority

Any personal data under the Agreement will be processed under the responsibility of the data controller of the granting authority in accordance with and for the purposes set out in the Portal Privacy Statement.

For grants where the granting authority is the European Commission, an EU regulatory or executive agency, joint undertaking or other EU body, the processing will be subject to Regulation 2018/1725¹³.

¹³ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39).



15.2 Data processing by the beneficiaries

The beneficiaries must process personal data under the Agreement in compliance with the applicable EU, international and national law on data protection (in particular, Regulation 2016/679¹⁴).

They must ensure that personal data is:

- processed lawfully, fairly and in a transparent manner in relation to the data subjects
- collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes
- adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed
- accurate and, where necessary, kept up to date
- kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the data is processed and
- processed in a manner that ensures appropriate security of the data.

The beneficiaries may grant their personnel access to personal data only if it is strictly necessary for implementing, managing and monitoring the Agreement. The beneficiaries must ensure that the personnel is under a confidentiality obligation.

The beneficiaries must inform the persons whose data are transferred to the granting authority and provide them with the Portal Privacy Statement.

15.3 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 16 — INTELLECTUAL PROPERTY RIGHTS (IPR) — BACKGROUND AND RESULTS — ACCESS RIGHTS AND RIGHTS OF USE

16.1 Background and access rights to background

The beneficiaries must give each other and the other participants access to the background identified as needed for implementing the action, subject to any specific rules in Annex 5.

‘Background’ means any data, know-how or information — whatever its form or nature (tangible or intangible), including any rights such as intellectual property rights — that is:

- (a) held by the beneficiaries before they acceded to the Agreement and

¹⁴ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (‘GDPR’) (OJ L 119, 4.5.2016, p. 1).

(b) needed to implement the action or exploit the results.

If background is subject to rights of a third party, the beneficiary concerned must ensure that it is able to comply with its obligations under the Agreement.

16.2 Ownership of results

The granting authority does not obtain ownership of the results produced under the action.

‘Results’ means any tangible or intangible effect of the action, such as data, know-how or information, whatever its form or nature, whether or not it can be protected, as well as any rights attached to it, including intellectual property rights.

16.3 Rights of use of the granting authority on materials, documents and information received for policy, information, communication, dissemination and publicity purposes

The granting authority has the right to use non-sensitive information relating to the action and materials and documents received from the beneficiaries (notably summaries for publication, deliverables, as well as any other material, such as pictures or audio-visual material, in paper or electronic form) for policy information, communication, dissemination and publicity purposes — during the action or afterwards.

The right to use the beneficiaries’ materials, documents and information is granted in the form of a royalty-free, non-exclusive and irrevocable licence, which includes the following rights:

- (a) **use for its own purposes** (in particular, making them available to persons working for the granting authority or any other EU service (including institutions, bodies, offices, agencies, etc.) or EU Member State institution or body; copying or reproducing them in whole or in part, in unlimited numbers; and communication through press information services)
- (b) **distribution to the public** (in particular, publication as hard copies and in electronic or digital format, publication on the internet, as a downloadable or non-downloadable file, broadcasting by any channel, public display or presentation, communicating through press information services, or inclusion in widely accessible databases or indexes)
- (c) **editing or redrafting** (including shortening, summarising, inserting other elements (e.g. meta-data, legends, other graphic, visual, audio or text elements), extracting parts (e.g. audio or video files), dividing into parts, use in a compilation)
- (d) **translation**
- (e) **storage** in paper, electronic or other form
- (f) **archiving**, in line with applicable document-management rules
- (g) the right to authorise **third parties** to act on its behalf or sub-license to third parties the modes of use set out in Points (b), (c), (d) and (f), if needed for the information, communication and publicity activity of the granting authority and
- (h) **processing**, analysing, aggregating the materials, documents and information received and **producing derivative works**.

The rights of use are granted for the whole duration of the industrial or intellectual property rights concerned.

If materials or documents are subject to moral rights or third party rights (including intellectual property rights or rights of natural persons on their image and voice), the beneficiaries must ensure that they comply with their obligations under this Agreement (in particular, by obtaining the necessary licences and authorisations from the rights holders concerned).

Where applicable, the granting authority will insert the following information:

“© – [year] – [name of the copyright owner]. All rights reserved. Licensed to the [name of granting authority] under conditions.”

16.4 Specific rules on IPR, results and background

Specific rules regarding intellectual property rights, results and background (if any) are set out in Annex 5.

16.5 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such a breach may also lead to other measures described in Chapter 5.

ARTICLE 17 — COMMUNICATION, DISSEMINATION AND VISIBILITY

17.1 Communication — Dissemination — Promoting the action

Unless otherwise agreed with the granting authority, the beneficiaries must promote the action and its results by providing targeted information to multiple audiences (including the media and the public), in accordance with Annex 1 and in a strategic, coherent and effective manner.

Before engaging in a communication or dissemination activity expected to have a major media impact, the beneficiaries must inform the granting authority.

17.2 Visibility — European flag and funding statement

Unless otherwise agreed with the granting authority, communication activities of the beneficiaries related to the action (including media relations, conferences, seminars, information material, such as brochures, leaflets, posters, presentations, etc., in electronic form, via traditional or social media, etc.), dissemination activities and any infrastructure, equipment, vehicles, supplies or major result funded by the grant must acknowledge the EU support and display the European flag (emblem) and funding statement (translated into local languages, where appropriate):



Funded by the
European Union



Co-funded by the
European Union



Funded by the
European Union



Co-funded by the
European Union

The emblem must remain distinct and separate and cannot be modified by adding other visual marks, brands or text.

Apart from the emblem, no other visual identity or logo may be used to highlight the EU support.

When displayed in association with other logos (e.g. of beneficiaries or sponsors), the emblem must be displayed at least as prominently and visibly as the other logos.

For the purposes of their obligations under this Article, the beneficiaries may use the emblem without first obtaining approval from the granting authority. This does not, however, give them the right to exclusive use. Moreover, they may not appropriate the emblem or any similar trademark or logo, either by registration or by any other means.

17.3 Quality of information — Disclaimer

Any communication or dissemination activity related to the action must use factually accurate information.

Moreover, it must indicate the following disclaimer (translated into local languages where appropriate):

“Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or [name of the granting authority]. Neither the European Union nor the granting authority can be held responsible for them.”

17.4 Specific communication, dissemination and visibility rules

Specific communication, dissemination and visibility rules (if any) are set out in Annex 5.

17.5 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 18 — SPECIFIC RULES FOR CARRYING OUT THE ACTION

Not applicable

SECTION 3 GRANT ADMINISTRATION

ARTICLE 19 — GENERAL INFORMATION OBLIGATIONS

19.1 Information requests

The beneficiaries must provide — during the action or afterwards and in accordance with Article 7 — any information requested in order to verify eligibility of the lump sum contributions declared, proper implementation of the action and compliance with the other obligations under the Agreement.

The information provided must be accurate, precise and complete and in the format requested, including electronic format.

19.2 Participant Register data updates

The beneficiaries must keep — at all times, during the action or afterwards — their information stored in the Portal Participant Register up to date, in particular, their name, address, legal representatives, legal form and organisation type.

19.3 Information about events and circumstances which impact the action

The beneficiaries must immediately inform the granting authority (and the other beneficiaries) of any of the following:

- (a) **events** which are likely to affect or delay the implementation of the action or affect the EU's financial interests, in particular:
 - (i) changes in their legal, financial, technical, organisational or ownership situation (including changes linked to one of the exclusion grounds listed in the declaration of honour signed before grant signature)
 - (ii) linked action information: not applicable
- (b) **circumstances** affecting:
 - (i) the decision to award the grant or
 - (ii) compliance with requirements under the Agreement.

19.4 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 20 — RECORD-KEEPING

20.1 Keeping records and supporting documents

The beneficiaries must — at least until the time-limit set out in the Data Sheet (see Point 6) — keep records and other supporting documents to prove the proper implementation of the action (proper implementation of the work and/or achievement of the results as described in Annex 1) in line with the accepted standards in the respective field (if any); beneficiaries do not need to keep specific records on the actual costs incurred.

The records and supporting documents must be made available upon request (see Article 19) or in the context of checks, reviews, audits or investigations (see Article 25).

If there are on-going checks, reviews, audits, investigations, litigation or other pursuits of claims under the Agreement (including the extension of findings; see Article 25), the beneficiaries must keep these records and other supporting documentation until the end of these procedures.

The beneficiaries must keep the original documents. Digital and digitalised documents are considered originals if they are authorised by the applicable national law. The granting authority may accept non-original documents if they offer a comparable level of assurance.

20.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, lump sum contributions insufficiently substantiated will be ineligible (see Article 6) and will be rejected (see Article 27), and the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 21 — REPORTING

21.1 Continuous reporting

The beneficiaries must continuously report on the progress of the action (e.g. **deliverables, milestones, outputs/outcomes, critical risks, indicators**, etc; if any), in the Portal Continuous Reporting tool and in accordance with the timing and conditions it sets out (as agreed with the granting authority).

Standardised deliverables (e.g. progress reports not linked to payments, reports on cumulative expenditure, special reports, etc; if any) must be submitted using the templates published on the Portal.

21.2 Periodic reporting: Technical reports and financial statements

In addition, the beneficiaries must provide reports to request payments, in accordance with the schedule and modalities set out in the Data Sheet (see Point 4.2):

- for additional prefinancings (if any): **an additional prefinancing report**
- for interim payments (if any) and the final payment: a **periodic report**

The prefinancing and periodic reports include a technical and financial part.

The technical part includes an overview of the action implementation. It must be prepared using the template available in the Portal Periodic Reporting tool.

The financial part of the additional prefinancing report includes a statement on the use of the previous prefinancing payment.

The financial part of the periodic report includes:

- the financial statement (consolidated statement for the consortium)
- the explanation on the use of resources (or detailed cost reporting table): not applicable
- the certificates on the financial statements (CFS): not applicable.

The **financial statement** must contain the lump sum contributions indicated in Annex 2, for the work packages that were completed during the reporting period.

For the last reporting period, the beneficiaries may exceptionally also declare partial lump sum contributions for work packages that were not completed (e.g. due to force majeure or technical impossibility).

Lump sum contributions which are not declared in a financial statement will not be taken into account by the granting authority.

By signing the financial statement (directly in the Portal Periodic Reporting tool), the coordinator confirms (on behalf of the consortium) that:

- the information provided is complete, reliable and true
- the lump sum contributions declared are eligible (in particular, the work packages have been completed, that the work has been properly implemented and/or the results were achieved in accordance with Annex 1; see Article 6)
- the proper implementation and/or achievement can be substantiated by adequate records and supporting documents (see Article 20) that will be produced upon request (see Article 19) or in the context of checks, reviews, audits and investigations (see Article 25).

In case of recoveries (see Article 22), beneficiaries will be held responsible also for the lump sum contributions declared for their affiliated entities (if any).

21.3 Currency for financial statements and conversion into euros

The financial statements must be drafted in euro.

21.4 Reporting language

The reporting must be in the language of the Agreement, unless otherwise agreed with the granting authority (see Data Sheet, Point 4.2).

21.5 Consequences of non-compliance

If a report submitted does not comply with this Article, the granting authority may suspend the payment deadline (see Article 29) and apply other measures described in Chapter 5.

If the coordinator breaches its reporting obligations, the granting authority may terminate the grant or the coordinator's participation (see Article 32) or apply other measures described in Chapter 5.

ARTICLE 22 — PAYMENTS AND RECOVERIES — CALCULATION OF AMOUNTS DUE

22.1 Payments and payment arrangements

Payments will be made in accordance with the schedule and modalities set out in the Data Sheet (see Point 4.2).

They will be made in euro to the bank account indicated by the coordinator (see Data Sheet, Point 4.2) and must be distributed without unjustified delay (restrictions may apply to distribution of the initial prefinancing payment; see Data Sheet, Point 4.2).

Payments to this bank account will discharge the granting authority from its payment obligation.

The cost of payment transfers will be borne as follows:

- the granting authority bears the cost of transfers charged by its bank
- the beneficiary bears the cost of transfers charged by its bank
- the party causing a repetition of a transfer bears all costs of the repeated transfer.

Payments by the granting authority will be considered to have been carried out on the date when they are debited to its account.

22.2 Recoveries

Recoveries will be made, if — at beneficiary termination, final payment or afterwards — it turns out that the granting authority has paid too much and needs to recover the amounts undue.

The general liability regime for recoveries (first-line liability) is as follows: At final payment, the coordinator will be fully liable for recoveries, even if it has not been the final recipient of the undue amounts. At beneficiary termination or after final payment, recoveries will be made directly against the beneficiaries concerned.

Beneficiaries will be fully liable for repaying the debts of their affiliated entities.

In case of enforced recoveries (see Article 22.4):

- the beneficiaries will be jointly and severally liable for repaying debts of another beneficiary under the Agreement (including late-payment interest), if required by the granting authority (see Data Sheet, Point 4.4)
- affiliated entities will be held liable for repaying debts of their beneficiaries under the Agreement (including late-payment interest), if required by the granting authority (see Data Sheet, Point 4.4).

22.3 Amounts due

22.3.1 Prefinancing payments

The aim of the prefinancing is to provide the beneficiaries with a float.

It remains the property of the EU until the final payment.

For **initial prefinancements** (if any), the amount due, schedule and modalities are set out in the Data Sheet (see Point 4.2).

For **additional prefinancements** (if any), the amount due, schedule and modalities are also set out in the Data Sheet (see Point 4.2). However, if the statement on the use of the previous prefinancing payment shows that less than 70% was used, the amount set out in the Data Sheet will be reduced by the difference between the 70% threshold and the amount used.

Prefinancing payments (or parts of them) may be offset (without the beneficiaries' consent) against amounts owed by a beneficiary to the granting authority — up to the amount due to that beneficiary.

For grants where the granting authority is the European Commission or an EU executive agency, offsetting may also be done against amounts owed to other Commission services or executive agencies.

Payments will not be made if the payment deadline or payments are suspended (see Articles 29 and 30).

22.3.2 Amount due at beneficiary termination — Recovery

In case of beneficiary termination, the granting authority will determine the provisional amount due for the beneficiary concerned.

This will be done on the basis of work packages already completed in previous interim payments. Payments for ongoing/not yet completed work packages which the beneficiary was working on before termination (if any) will therefore be made only later on, with the next interim or final payments when those work packages have been completed.

The **amount due** will be calculated in the following step:

Step 1 — Calculation of the total accepted EU contribution

Step 1 — Calculation of the total accepted EU contribution

The granting authority will first calculate the 'accepted EU contribution' for the beneficiary, on the basis of the beneficiary's lump sum contributions for the work packages which were approved in previous interim payments.

After that, the granting authority will take into account grant reductions (if any). The resulting amount is the 'total accepted EU contribution' for the beneficiary.

The **balance** is then calculated by deducting the payments received (if any; see report on the distribution of payments in Article 32), from the total accepted EU contribution:

$$\begin{aligned} &\{\text{total accepted EU contribution for the beneficiary} \\ &\text{minus} \\ &\{\text{prefinancing and interim payments received (if any)}\} \}. \end{aligned}$$

If the balance is **negative**, it will be **recovered** in accordance with the following procedure:

The granting authority will send a **pre-information letter** to the beneficiary concerned:

- formally notifying the intention to recover, the amount due, the amount to be recovered and the reasons why and
- requesting observations within 30 days of receiving notification.

If no observations are submitted (or the granting authority decides to pursue recovery despite the observations it has received), it will confirm the amount to be recovered and ask this amount to be paid to the coordinator (**confirmation letter**).

22.3.3 Interim payments

Interim payments reimburse the eligible lump sum contributions claimed for work packages implemented during the reporting periods (if any).

Interim payments (if any) will be made in accordance with the schedule and modalities set out the Data Sheet (see Point 4.2).

Payment is subject to the approval of the periodic report and the work packages declared. Their approval does not imply recognition of compliance, authenticity, completeness or correctness of their content.

Incomplete work packages and work packages that have not been delivered or cannot be approved will be rejected (see Article 27).

The **interim payment** will be calculated by the granting authority in the following steps:

Step 1 — Calculation of the total accepted EU contribution

Step 2 — Limit to the interim payment ceiling

Step 1 — Calculation of the total accepted EU contribution

The granting authority will first calculate the ‘accepted EU contribution’ for the action for the reporting period, by calculating the lump sum contributions for the approved work packages.

After that, the granting authority will take into account grant reductions from beneficiary termination (if any). The resulting amount is the ‘total accepted EU contribution’.

Step 2 — Limit to the interim payment ceiling

The resulting amount is then capped to ensure that the total amount of prefinancing and interim payments (if any) does not exceed the interim payment ceiling set out in the Data Sheet (see Point 4.2).

Interim payments (or parts of them) may be offset (without the beneficiaries’ consent) against amounts owed by a beneficiary to the granting authority — up to the amount due to that beneficiary.

For grants where the granting authority is the European Commission or an EU executive agency, offsetting may also be done against amounts owed to other Commission services or executive agencies.

Payments will not be made if the payment deadline or payments are suspended (see Articles 29 and 30).

22.3.4 Final payment — Final grant amount — Revenues and Profit — Recovery

The final payment (payment of the balance) reimburses the remaining eligible lump sum contributions claimed for the implemented work packages (if any).

The final payment will be made in accordance with the schedule and modalities set out in the Data Sheet (see Point 4.2).

Payment is subject to the approval of the final periodic report and the work packages declared. Their approval does not imply recognition of compliance, authenticity, completeness or correctness of their content.

Work packages (or parts of them) that have not been delivered or cannot be approved will be rejected (see Article 27).

The **final grant amount for the action** will be calculated in the following steps:

Step 1 — Calculation of the total accepted EU contribution

Step 2 — Limit to the maximum grant amount

Step 3 — Reduction due to the no-profit rule

Step 1 — Calculation of the total accepted EU contribution

The granting authority will first calculate the ‘accepted EU contribution’ for the action for all reporting periods, by calculating the lump sum contributions for the approved work packages.

After that, the granting authority will take into account grant reductions (if any). The resulting amount is the ‘total accepted EU contribution’.

Step 2 — Limit to the maximum grant amount

Not applicable

Step 3 — Reduction due to the no-profit rule

Not applicable

The **balance** (final payment) is then calculated by deducting the total amount of prefinancing and interim payments already made (if any), from the final grant amount:

$$\begin{aligned} &\{\text{final grant amount} \\ &\text{minus} \\ &\{\text{prefinancing and interim payments made (if any)}\}\}. \end{aligned}$$

If the balance is **positive**, it will be **paid** to the coordinator.

The final payment (or part of it) may be offset (without the beneficiaries' consent) against amounts owed by a beneficiary to the granting authority — up to the amount due to that beneficiary.

For grants where the granting authority is the European Commission or an EU executive agency, offsetting may also be done against amounts owed to other Commission services or executive agencies.

Payments will not be made if the payment deadline or payments are suspended (see Articles 29 and 30).

If the balance is **negative**, it will be **recovered** in accordance with the following procedure:

The granting authority will send a **pre-information letter** to the coordinator:

- formally notifying the intention to recover, the final grant amount, the amount to be recovered and the reasons why
- requesting observations within 30 days of receiving notification.

If no observations are submitted (or the granting authority decides to pursue recovery despite the observations it has received), it will confirm the amount to be recovered (**confirmation letter**), together with a **debit note** with the terms and date for payment.

If payment is not made by the date specified in the debit note, the granting authority will **enforce recovery** in accordance with Article 22.4.

22.3.5 Audit implementation after final payment — Revised final grant amount — Recovery

If — after the final payment (in particular, after checks, reviews, audits or investigations; see Article 25) — the granting authority rejects lump sum contributions (see Article 27) or reduces the grant (see Article 28), it will calculate the **revised final grant amount** for the beneficiary concerned.

The **beneficiary revised final grant amount** will be calculated in the following step:

Step 1 — Calculation of the revised total accepted EU contribution

Step 1 — Calculation of the revised total accepted EU contribution

The granting authority will first calculate the 'revised accepted EU contribution' for the beneficiary, by calculating the 'revised accepted contributions'.

After that, it will take into account grant reductions (if any). The resulting 'revised total accepted EU contribution' is the beneficiary revised final grant amount.

If the revised final grant amount is lower than the beneficiary's final grant amount (i.e. its share in the final grant amount for the action), it will be **recovered** in accordance with the following procedure:

The **beneficiary final grant amount** (i.e. share in the final grant amount for the action) is calculated as follows:

$$\frac{\{\text{total accepted EU contribution for the beneficiary}\}}{\text{divided by}}$$

total accepted EU contribution for the action}
 multiplied by
 final grant amount for the action}.

The granting authority will send a **pre-information letter** to the beneficiary concerned:

- formally notifying the intention to recover, the amount to be recovered and the reasons why and
- requesting observations within 30 days of receiving notification.

If no observations are submitted (or the granting authority decides to pursue recovery despite the observations it has received), it will confirm the amount to be recovered (**confirmation letter**), together with a **debit note** with the terms and the date for payment.

Recoveries against affiliated entities (if any) will be handled through their beneficiaries.

If payment is not made by the date specified in the debit note, the granting authority will **enforce recovery** in accordance with Article 22.4.

22.4 Enforced recovery

If payment is not made by the date specified in the debit note, the amount due will be recovered:

- (a) by offsetting the amount — without the coordinator or beneficiary's consent — against any amounts owed to the coordinator or beneficiary by the granting authority.

In exceptional circumstances, to safeguard the EU financial interests, the amount may be offset before the payment date specified in the debit note.

For grants where the granting authority is the European Commission or an EU executive agency, debts may also be offset against amounts owed by other Commission services or executive agencies.

- (b) by drawing on the financial guarantee(s) (if any)
- (c) by holding other beneficiaries jointly and severally liable (if any; see Data Sheet, Point 4.4)
- (d) by holding affiliated entities jointly and severally liable (if any, see Data Sheet, Point 4.4)
- (e) by taking legal action (see Article 43) or, provided that the granting authority is the European Commission or an EU executive agency, by adopting an enforceable decision under Article 299 of the Treaty on the Functioning of the EU (TFEU) and Article 100(2) of EU Financial Regulation 2018/1046.

The amount to be recovered will be increased by **late-payment interest** at the rate set out in Article 23.5, from the day following the payment date in the debit note, up to and including the date the full payment is received.

Partial payments will be first credited against expenses, charges and late-payment interest and then against the principal.

Bank charges incurred in the recovery process will be borne by the beneficiary, unless Directive 2015/2366¹⁵ applies.

For grants where the granting authority is an EU executive agency, enforced recovery by offsetting or enforceable decision will be done by the services of the European Commission (see also Article 43).

22.5 Consequences of non-compliance

22.5.1 If the granting authority does not pay within the payment deadlines (see above), the beneficiaries are entitled to **late-payment interest** at the reference rate applied by the European Central Bank (ECB) for its main refinancing operations in euros, plus the percentage specified in the Data Sheet (Point 4.2). The ECB reference rate to be used is the rate in force on the first day of the month in which the payment deadline expires, as published in the C series of the *Official Journal of the European Union*.

If the late-payment interest is lower than or equal to EUR 200, it will be paid to the coordinator only on request submitted within two months of receiving the late payment.

Late-payment interest is not due if all beneficiaries are EU Member States (including regional and local government authorities or other public bodies acting on behalf of a Member State for the purpose of this Agreement).

If payments or the payment deadline are suspended (see Articles 29 and 30), payment will not be considered as late.

Late-payment interest covers the period running from the day following the due date for payment (see above), up to and including the date of payment.

Late-payment interest is not considered for the purposes of calculating the final grant amount.

22.5.2 If the coordinator breaches any of its obligations under this Article, the grant may be reduced (see Article 29) and the grant or the coordinator may be terminated (see Article 32).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 23 — GUARANTEES

23.1 Prefinancing guarantee

If required by the granting authority (see Data Sheet, Point 4.2), the beneficiaries must provide (one or more) prefinancing guarantee(s) in accordance with the timing and the amounts set out in the Data Sheet.

The coordinator must submit them to the granting authority in due time before the prefinancing they are linked to.

The guarantees must be drawn up using the template published on the Portal and fulfil the following conditions:

¹⁵ Directive (EU) 2015/2366 of the European Parliament and of the Council of 25 November 2015 on payment services in the internal market, amending Directives 2002/65/EC, 2009/110/EC and 2013/36/EU and Regulation (EU) No 1093/2010, and repealing Directive 2007/64/EC (OJ L 337, 23.12.2015, p. 35).

- (a) be provided by a bank or approved financial institution established in the EU or — if requested by the coordinator and accepted by the granting authority — by a third party or a bank or financial institution established outside the EU offering equivalent security
- (b) the guarantor stands as first-call guarantor and does not require the granting authority to first have recourse against the principal debtor (i.e. the beneficiary concerned) and
- (c) remain explicitly in force until the final payment and, if the final payment takes the form of a recovery, until five months after the debit note is notified to a beneficiary.

They will be released within the following month.

23.2 Consequences of non-compliance

If the beneficiaries breach their obligation to provide the prefinancing guarantee, the prefinancing will not be paid.

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 24 — CERTIFICATES

Not applicable

ARTICLE 25 — CHECKS, REVIEWS, AUDITS AND INVESTIGATIONS — EXTENSION OF FINDINGS

25.1 Granting authority checks, reviews and audits

25.1.1 Internal checks

The granting authority may — during the action or afterwards — check the proper implementation of the action and compliance with the obligations under the Agreement, including assessing lump sum contributions, deliverables and reports.

25.1.2 Project reviews

The granting authority may carry out reviews on the proper implementation of the action and compliance with the obligations under the Agreement (general project reviews or specific issues reviews).

Such project reviews may be started during the implementation of the action and until the time-limit set out in the Data Sheet (see Point 6). They will be formally notified to the coordinator or beneficiary concerned and will be considered to start on the date of the notification.

If needed, the granting authority may be assisted by independent, outside experts. If it uses outside experts, the coordinator or beneficiary concerned will be informed and have the right to object on grounds of commercial confidentiality or conflict of interest.

The coordinator or beneficiary concerned must cooperate diligently and provide — within the deadline requested — any information and data in addition to deliverables and reports already submitted. The granting authority may request beneficiaries to provide such information to it directly. Sensitive information and documents will be treated in accordance with Article 13.

The coordinator or beneficiary concerned may be requested to participate in meetings, including with the outside experts.

For **on-the-spot visits**, the beneficiary concerned must allow access to sites and premises (including to the outside experts) and must ensure that information requested is readily available.

Information provided must be accurate, precise and complete and in the format requested, including electronic format.

On the basis of the review findings, a **project review report** will be drawn up.

The granting authority will formally notify the project review report to the coordinator or beneficiary concerned, which has 30 days from receiving notification to make observations.

Project reviews (including project review reports) will be in the language of the Agreement.

25.1.3 Audits

The granting authority may carry out audits on the proper implementation of the action and compliance with the obligations under the Agreement.

Such audits may be started during the implementation of the action and until the time-limit set out in the Data Sheet (see Point 6). They will be formally notified to the beneficiary concerned and will be considered to start on the date of the notification.

The granting authority may use its own audit service, delegate audits to a centralised service or use external audit firms. If it uses an external firm, the beneficiary concerned will be informed and have the right to object on grounds of commercial confidentiality or conflict of interest.

The beneficiary concerned must cooperate diligently and provide — within the deadline requested — any information (including complete accounts, individual salary statements or other personal data) to verify compliance with the Agreement. Sensitive information and documents will be treated in accordance with Article 13.

For **on-the-spot visits**, the beneficiary concerned must allow access to sites and premises (including for the external audit firm) and must ensure that information requested is readily available.

Information provided must be accurate, precise and complete and in the format requested, including electronic format.

On the basis of the audit findings, a **draft audit report** will be drawn up.

The auditors will formally notify the draft audit report to the beneficiary concerned, which has 30 days from receiving notification to make observations (contradictory audit procedure).

The **final audit report** will take into account observations by the beneficiary concerned and will be formally notified to them.

Audits (including audit reports) will be in the language of the Agreement.

25.2 European Commission checks, reviews and audits in grants of other granting authorities



Where the granting authority is not the European Commission, the latter has the same rights of checks, reviews and audits as the granting authority.

25.3 Access to records for assessing simplified forms of funding

The beneficiaries must give the European Commission access to their statutory records for the periodic assessment of simplified forms of funding which are used in EU programmes.

25.4 OLAF, EPPO and ECA audits and investigations

The following bodies may also carry out checks, reviews, audits and investigations — during the action or afterwards:

- the European Anti-Fraud Office (OLAF) under Regulations No 883/2013¹⁶ and No 2185/96¹⁷
- the European Public Prosecutor's Office (EPPO) under Regulation 2017/1939
- the European Court of Auditors (ECA) under Article 287 of the Treaty on the Functioning of the EU (TFEU) and Article 257 of EU Financial Regulation 2018/1046.

If requested by these bodies, the beneficiary concerned must provide full, accurate and complete information in the format requested (including complete accounts, individual salary statements or other personal data, including in electronic format) and allow access to sites and premises for on-the-spot visits or inspections — as provided for under these Regulations.

To this end, the beneficiary concerned must keep all relevant information relating to the action, at least until the time-limit set out in the Data Sheet (Point 6) and, in any case, until any ongoing checks, reviews, audits, investigations, litigation or other pursuits of claims have been concluded.

25.5 Consequences of checks, reviews, audits and investigations — Extension of findings

25.5.1 Consequences of checks, reviews, audits and investigations in this grant

Findings in checks, reviews, audits or investigations carried out in the context of this grant may lead to rejections (see Article 27), grant reduction (see Article 28) or other measures described in Chapter 5.

Rejections or grant reductions after the final payment will lead to a revised final grant amount (see Article 22).

Findings in checks, reviews, audits or investigations during the action implementation may lead to a request for amendment (see Article 39), to change the description of the action set out in Annex 1.

Checks, reviews, audits or investigations that find systemic or recurrent errors, irregularities, fraud or breach of obligations in any EU grant may also lead to consequences in other EU grants awarded under similar conditions ('extension to other grants').

¹⁶ Regulation (EU, Euratom) No 883/2013 of the European Parliament and of the Council of 11 September 2013 concerning investigations conducted by the European Anti-Fraud Office (OLAF) and repealing Regulation (EC) No 1073/1999 of the European Parliament and of the Council and Council Regulation (Euratom) No 1074/1999 (OJ L 248, 18/09/2013, p. 1).

¹⁷ Council Regulation (Euratom, EC) No 2185/1996 of 11 November 1996 concerning on-the-spot checks and inspections carried out by the Commission in order to protect the European Communities' financial interests against fraud and other irregularities (OJ L 292, 15/11/1996, p. 2).



Moreover, findings arising from an OLAF or EPPO investigation may lead to criminal prosecution under national law.

25.5.2 Extension from other grants

Findings of checks, reviews, audits or investigations in other grants may be extended to this grant, if:

- (a) the beneficiary concerned is found, in other EU grants awarded under similar conditions, to have committed systemic or recurrent errors, irregularities, fraud or breach of obligations that have a material impact on this grant and
- (b) those findings are formally notified to the beneficiary concerned — together with the list of grants affected by the findings — within the time-limit for audits set out in the Data Sheet (see Point 6).

The granting authority will formally notify the beneficiary concerned of the intention to extend the findings and the list of grants affected.

If the extension concerns **rejections of lump sum contributions**: the notification will include:

- (a) an invitation to submit observations on the list of grants affected by the findings
- (b) the request to submit revised financial statements for all grants affected
- (c) the correction rate for extrapolation, established on the basis of the systemic or recurrent errors, to calculate the amounts to be rejected, if the beneficiary concerned:
 - (i) considers that the submission of revised financial statements is not possible or practicable or
 - (ii) does not submit revised financial statements.

If the extension concerns **grant reductions**: the notification will include:

- (a) an invitation to submit observations on the list of grants affected by the findings and
- (b) the **correction rate for extrapolation**, established on the basis of the systemic or recurrent errors and the principle of proportionality.

The beneficiary concerned has **60 days** from receiving notification to submit observations, revised financial statements or to propose a duly substantiated **alternative correction method/rate**.

On the basis of this, the granting authority will analyse the impact and decide on the implementation (i.e. start rejection or grant reduction procedures, either on the basis of the revised financial statements or the announced/alternative method/rate or a mix of those; see Articles 27 and 28).

25.6 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, lump sum contributions insufficiently substantiated will be ineligible (see Article 6) and will be rejected (see Article 27), and the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 26 — IMPACT EVALUATIONS

26.1 Impact evaluation

The granting authority may carry out impact evaluations of the action, measured against the objectives and indicators of the EU programme funding the grant.

Such evaluations may be started during implementation of the action and until the time-limit set out in the Data Sheet (see Point 6). They will be formally notified to the coordinator or beneficiaries and will be considered to start on the date of the notification.

If needed, the granting authority may be assisted by independent outside experts.

The coordinator or beneficiaries must provide any information relevant to evaluate the impact of the action, including information in electronic format.

26.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the granting authority may apply the measures described in Chapter 5.

CHAPTER 5 CONSEQUENCES OF NON-COMPLIANCE

SECTION 1 REJECTIONS AND GRANT REDUCTION

ARTICLE 27 — REJECTION OF CONTRIBUTIONS

27.1 Conditions

The granting authority will — at interim payment, final payment or afterwards — reject any lump sum contributions which are ineligible (see Article 6), in particular following checks, reviews, audits or investigations (see Article 25).

The rejection may also be based on the extension of findings from other grants to this grant (see Article 25).

Ineligible lump sum contributions will be rejected.

27.2 Procedure

If the rejection does not lead to a recovery, the granting authority will formally notify the coordinator or beneficiary concerned of the rejection, the amounts and the reasons why. The coordinator or beneficiary concerned may — within 30 days of receiving notification — submit observations if it disagrees with the rejection (payment review procedure).

If the rejection leads to a recovery, the granting authority will follow the contradictory procedure with pre-information letter set out in Article 22.

27.3 Effects

If the granting authority rejects lump sum contributions, it will deduct them from the lump sum contributions declared and then calculate the amount due (and, if needed, make a recovery; see Article 22).

ARTICLE 28 — GRANT REDUCTION

28.1 Conditions

The granting authority may — at beneficiary termination, final payment or afterwards — reduce the grant for a beneficiary, if:

- (a) the beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed:
 - (i) substantial errors, irregularities or fraud or
 - (ii) serious breach of obligations under this Agreement or during its award (including improper implementation of the action, non-compliance with the call conditions, submission of false information, failure to provide required information, breach of ethics or security rules (if applicable), etc.), or
- (b) the beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed — in other EU grants awarded to it under similar conditions — systemic or recurrent errors, irregularities, fraud or serious breach of obligations that have a material impact on this grant (extension of findings; see Article 25.5).

The amount of the reduction will be calculated for each beneficiary concerned and proportionate to the seriousness and the duration of the errors, irregularities or fraud or breach of obligations, by applying an individual reduction rate to their accepted EU contribution.

28.2 Procedure

If the grant reduction does not lead to a recovery, the granting authority will formally notify the coordinator or beneficiary concerned of the reduction, the amount to be reduced and the reasons why. The coordinator or beneficiary concerned may — within 30 days of receiving notification — submit observations if it disagrees with the reduction (payment review procedure).

If the grant reduction leads to a recovery, the granting authority will follow the contradictory procedure with pre-information letter set out in Article 22.

28.3 Effects

If the granting authority reduces the grant, it will deduct the reduction and then calculate the amount due (and, if needed, make a recovery; see Article 22).

SECTION 2 — SUSPENSION AND TERMINATION

ARTICLE 29 — PAYMENT DEADLINE SUSPENSION



29.1 Conditions

The granting authority may — at any moment — suspend the payment deadline if a payment cannot be processed because:

- (a) the required report (see Article 21) has not been submitted or is not complete or additional information is needed
- (b) there are doubts about the amount to be paid (e.g. ongoing extension procedure, queries about eligibility, need for a grant reduction, etc.) and additional checks, reviews, audits or investigations are necessary, or
- (c) there are other issues affecting the EU financial interests.

29.2 Procedure

The granting authority will formally notify the coordinator of the suspension and the reasons why.

The suspension will **take effect** the day the notification is sent.

If the conditions for suspending the payment deadline are no longer met, the suspension will be **lifted** — and the remaining time to pay (see Data Sheet, Point 4.2) will resume.

If the suspension exceeds two months, the coordinator may request the granting authority to confirm if the suspension will continue.

If the payment deadline has been suspended due to the non-compliance of the report and the revised report is not submitted (or was submitted but is also rejected), the granting authority may also terminate the grant or the participation of the coordinator (see Article 32).

ARTICLE 30 — PAYMENT SUSPENSION

30.1 Conditions

The granting authority may — at any moment — suspend payments, in whole or in part for one or more beneficiaries, if:

- (a) a beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed or is suspected of having committed:
 - (i) substantial errors, irregularities or fraud or
 - (ii) serious breach of obligations under this Agreement or during its award (including improper implementation of the action, non-compliance with the call conditions, submission of false information, failure to provide required information, breach of ethics or security rules (if applicable), etc.), or
- (b) a beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed — in other EU grants awarded to it under similar conditions — systemic or recurrent errors, irregularities, fraud or

serious breach of obligations that have a material impact on this grant (extension of findings; see Article 25.5).

If payments are suspended for one or more beneficiaries, the granting authority will make partial payment(s) for the part(s) not suspended. If suspension concerns the final payment, the payment (or recovery) of the remaining amount after suspension is lifted will be considered to be the payment that closes the action.

30.2 Procedure

Before suspending payments, the granting authority will send a **pre-information letter** to the beneficiary concerned:

- formally notifying the intention to suspend payments and the reasons why and
- requesting observations within 30 days of receiving notification.

If the granting authority does not receive observations or decides to pursue the procedure despite the observations it has received, it will confirm the suspension (**confirmation letter**). Otherwise, it will formally notify that the procedure is discontinued.

At the end of the suspension procedure, the granting authority will also inform the coordinator.

The suspension will **take effect** the day after the confirmation notification is sent.

If the conditions for resuming payments are met, the suspension will be **lifted**. The granting authority will formally notify the beneficiary concerned (and the coordinator) and set the suspension end date.

During the suspension, no prefinancing will be paid to the beneficiaries concerned. For interim payments, the periodic reports for all reporting periods except the last one (see Article 21) must not contain any financial statements from the beneficiary concerned (or its affiliated entities). The coordinator must include them in the next periodic report after the suspension is lifted or — if suspension is not lifted before the end of the action — in the last periodic report.

ARTICLE 31 — GRANT AGREEMENT SUSPENSION

31.1 Consortium-requested GA suspension

31.1.1 Conditions and procedure

The beneficiaries may request the suspension of the grant or any part of it, if exceptional circumstances — in particular *force majeure* (see Article 35) — make implementation impossible or excessively difficult.

The coordinator must submit a request for **amendment** (see Article 39), with:

- the reasons why
- the date the suspension takes effect; this date may be before the date of the submission of the amendment request and
- the expected date of resumption.



The suspension will **take effect** on the day specified in the amendment.

Once circumstances allow for implementation to resume, the coordinator must immediately request another **amendment** of the Agreement to set the suspension end date, the resumption date (one day after suspension end date), extend the duration and make other changes necessary to adapt the action to the new situation (see Article 39) — unless the grant has been terminated (see Article 32). The suspension will be **lifted** with effect from the suspension end date set out in the amendment. This date may be before the date of the submission of the amendment request.

During the suspension, no prefinancing will be paid. Moreover, no work may be done. Ongoing work packages must be interrupted and no new work packages may be started.

31.2 EU-initiated GA suspension

31.2.1 Conditions

The granting authority may suspend the grant or any part of it, if:

- (a) a beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed or is suspected of having committed:
 - (i) substantial errors, irregularities or fraud or
 - (ii) serious breach of obligations under this Agreement or during its award (including improper implementation of the action, non-compliance with the call conditions, submission of false information, failure to provide required information, breach of ethics or security rules (if applicable), etc.), or
- (b) a beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed — in other EU grants awarded to it under similar conditions — systemic or recurrent errors, irregularities, fraud or serious breach of obligations that have a material impact on this grant (extension of findings; see Article 25.5)
- (c) other:
 - (i) linked action issues: not applicable
 - (ii) additional GA suspension grounds: not applicable.

31.2.2 Procedure

Before suspending the grant, the granting authority will send a **pre-information letter** to the coordinator:

- formally notifying the intention to suspend the grant and the reasons why and
- requesting observations within 30 days of receiving notification.

If the granting authority does not receive observations or decides to pursue the procedure despite the observations it has received, it will confirm the suspension (**confirmation letter**). Otherwise, it will formally notify that the procedure is discontinued.

The suspension will **take effect** the day after the confirmation notification is sent (or on a later date specified in the notification).

Once the conditions for resuming implementation of the action are met, the granting authority will formally notify the coordinator a **lifting of suspension letter**, in which it will set the suspension end date and invite the coordinator to request an amendment of the Agreement to set the resumption date (one day after suspension end date), extend the duration and make other changes necessary to adapt the action to the new situation (see Article 39) — unless the grant has been terminated (see Article 32). The suspension will be **lifted** with effect from the suspension end date set out in the lifting of suspension letter. This date may be before the date on which the letter is sent.

During the suspension, no prefinancing will be paid. Moreover, no work may be done. Ongoing work packages must be interrupted and no new work packages may be started.

The beneficiaries may not claim damages due to suspension by the granting authority (see Article 33).

Grant suspension does not affect the granting authority's right to terminate the grant or a beneficiary (see Article 32) or reduce the grant (see Article 28).

ARTICLE 32 — GRANT AGREEMENT OR BENEFICIARY TERMINATION

32.1 Consortium-requested GA termination

32.1.1 Conditions and procedure

The beneficiaries may request the termination of the grant.

The coordinator must submit a request for **amendment** (see Article 39), with:

- the reasons why
- the date the consortium ends work on the action ('end of work date') and
- the date the termination takes effect ('termination date'); this date must be after the date of the submission of the amendment request.

The termination will **take effect** on the termination date specified in the amendment.

If no reasons are given or if the granting authority considers the reasons do not justify termination, it may consider the grant terminated improperly.

32.1.2 Effects

The coordinator must — within 60 days from when termination takes effect — submit a **periodic report** (for the open reporting period until termination).

The granting authority will calculate the final grant amount and final payment on the basis of the report submitted and taking into account the lump sum contributions for activities implemented before the end of work date (see Article 22). Partial lump sum contributions for work packages that were not completed (e.g. due to technical reasons) may exceptionally be taken into account.

If the granting authority does not receive the report within the deadline, only lump sum contributions

which are included in an approved periodic report will be taken into account (no contributions if no periodic report was ever approved).

Improper termination may lead to a grant reduction (see Article 28).

After termination, the beneficiaries' obligations (in particular Articles 13 (confidentiality and security), 16 (IPR), 17 (communication, dissemination and visibility), 21 (reporting), 25 (checks, reviews, audits and investigations), 26 (impact evaluation), 27 (rejections), 28 (grant reduction) and 41 (assignment of claims)) continue to apply.

32.2 Consortium-requested beneficiary termination

32.2.1 Conditions and procedure

The coordinator may request the termination of the participation of one or more beneficiaries, on request of the beneficiary concerned or on behalf of the other beneficiaries.

The coordinator must submit a request for **amendment** (see Article 39), with:

- the reasons why
- the opinion of the beneficiary concerned (or proof that this opinion has been requested in writing)
- the date the beneficiary ends work on the action ('end of work date')
- the date the termination takes effect ('termination date'); this date must be after the date of the submission of the amendment request.

If the termination concerns the coordinator and is done without its agreement, the amendment request must be submitted by another beneficiary (acting on behalf of the consortium).

The termination will **take effect** on the termination date specified in the amendment.

If no information is given or if the granting authority considers that the reasons do not justify termination, it may consider the beneficiary to have been terminated improperly.

32.2.2 Effects

The coordinator must — within 60 days from when termination takes effect — submit:

- (i) a **report on the distribution of payments** to the beneficiary concerned
- (ii) a **termination report** from the beneficiary concerned, for the open reporting period until termination, containing an overview of the progress of the work
- (iii) a second **request for amendment** (see Article 39) with other amendments needed (e.g. reallocation of the tasks and the estimated budget of the terminated beneficiary; addition of a new beneficiary to replace the terminated beneficiary; change of coordinator, etc.).

The granting authority will calculate the amount due to the beneficiary on the basis of the reports submitted in previous interim payments (i.e. beneficiary's lump sum contributions for completed and approved work packages).

Lump sum contributions for ongoing/not yet completed work packages will have to be included in the periodic report for the next reporting periods when those work packages have been completed.

If the granting authority does not receive the report on the distribution of payments within the deadline, it will consider that:

- the coordinator did not distribute any payment to the beneficiary concerned and that
- the beneficiary concerned must not repay any amount to the coordinator.

If the second request for amendment is accepted by the granting authority, the Agreement is **amended** to introduce the necessary changes (see Article 39).

If the second request for amendment is rejected by the granting authority (because it calls into question the decision awarding the grant or breaches the principle of equal treatment of applicants), the grant may be terminated (see Article 32).

Improper termination may lead to a reduction of the grant (see Article 31) or grant termination (see Article 32).

After termination, the concerned beneficiary's obligations (in particular Articles 13 (confidentiality and security), 16 (IPR), 17 (communication, dissemination and visibility), 21 (reporting), 25 (checks, reviews, audits and investigations), 26 (impact evaluation), 27 (rejections), 28 (grant reduction) and 41 (assignment of claims)) continue to apply.

32.3 EU-initiated GA or beneficiary termination

32.3.1 Conditions

The granting authority may terminate the grant or the participation of one or more beneficiaries, if:

- (a) one or more beneficiaries do not accede to the Agreement (see Article 40)
- (b) a change to the action or the legal, financial, technical, organisational or ownership situation of a beneficiary is likely to substantially affect the implementation of the action or calls into question the decision to award the grant (including changes linked to one of the exclusion grounds listed in the declaration of honour)
- (c) following termination of one or more beneficiaries, the necessary changes to the Agreement (and their impact on the action) would call into question the decision awarding the grant or breach the principle of equal treatment of applicants
- (d) implementation of the action has become impossible or the changes necessary for its continuation would call into question the decision awarding the grant or breach the principle of equal treatment of applicants
- (e) a beneficiary (or person with unlimited liability for its debts) is subject to bankruptcy proceedings or similar (including insolvency, winding-up, administration by a liquidator or court, arrangement with creditors, suspension of business activities, etc.)
- (f) a beneficiary (or person with unlimited liability for its debts) is in breach of social security or tax obligations



- (g) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has been found guilty of grave professional misconduct
- (h) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed fraud, corruption, or is involved in a criminal organisation, money laundering, terrorism-related crimes (including terrorism financing), child labour or human trafficking
- (i) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) was created under a different jurisdiction with the intent to circumvent fiscal, social or other legal obligations in the country of origin (or created another entity with this purpose)
- (j) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed:
 - (i) substantial errors, irregularities or fraud or
 - (ii) serious breach of obligations under this Agreement or during its award (including improper implementation of the action, non-compliance with the call conditions, submission of false information, failure to provide required information, breach of ethics or security rules (if applicable), etc.)
- (k) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed — in other EU grants awarded to it under similar conditions — systemic or recurrent errors, irregularities, fraud or serious breach of obligations that have a material impact on this grant (extension of findings; see Article 25.5)
- (l) despite a specific request by the granting authority, a beneficiary does not request — through the coordinator — an amendment to the Agreement to end the participation of one of its affiliated entities or associated partners that is in one of the situations under points (d), (f), (e), (g), (h), (i) or (j) and to reallocate its tasks, or
- (m) other:
 - (i) linked action issues: not applicable
 - (ii) additional GA termination grounds: not applicable.

32.3.2 Procedure

Before terminating the grant or participation of one or more beneficiaries, the granting authority will send a **pre-information letter** to the coordinator or beneficiary concerned:

- formally notifying the intention to terminate and the reasons why and
- requesting observations within 30 days of receiving notification.

If the granting authority does not receive observations or decides to pursue the procedure despite

the observations it has received, it will confirm the termination and the date it will take effect (**confirmation letter**). Otherwise, it will formally notify that the procedure is discontinued.

For beneficiary terminations, the granting authority will — at the end of the procedure — also inform the coordinator.

The termination will **take effect** the day after the confirmation notification is sent (or on a later date specified in the notification; ‘termination date’).

32.3.3 Effects

(a) for **GA termination**:

The coordinator must — within 60 days from when termination takes effect — submit a **periodic report** (for the last open reporting period until termination).

The granting authority will calculate the final grant amount and final payment on the basis of the report submitted and taking into account the lump sum contributions for activities implemented before termination takes effect (see Article 22). Partial lump sum contributions for work packages that were not completed (e.g. due to technical reasons) may exceptionally be taken into account.

If the grant is terminated for breach of the obligation to submit reports, the coordinator may not submit any report after termination.

If the granting authority does not receive the report within the deadline, only lump sum contributions which are included in an approved periodic report will be taken into account (no contributions if no periodic report was ever approved).

Termination does not affect the granting authority’s right to reduce the grant (see Article 28) or to impose administrative sanctions (see Article 34).

The beneficiaries may not claim damages due to termination by the granting authority (see Article 33).

After termination, the beneficiaries’ obligations (in particular Articles 13 (confidentiality and security), 16 (IPR), 17 (communication, dissemination and visibility), 21 (reporting), 25 (checks, reviews, audits and investigations), 26 (impact evaluation), 27 (rejections), 28 (grant reduction) and 41 (assignment of claims)) continue to apply.

(b) for **beneficiary termination**:

The coordinator must — within 60 days from when termination takes effect — submit:

- (i) a **report on the distribution of payments** to the beneficiary concerned
- (ii) a **termination report** from the beneficiary concerned, for the open reporting period until termination, containing an overview of the progress of the work
- (iii) a **request for amendment** (see Article 39) with any amendments needed (e.g. reallocation of the tasks and the estimated budget of the terminated beneficiary; addition of a new beneficiary to replace the terminated beneficiary; change of coordinator, etc.).

The granting authority will calculate the amount due to the beneficiary on the basis of the reports submitted in previous interim payments (i.e. beneficiary's lump sum contributions for completed and approved work packages).

Lump sum contributions for ongoing/not yet completed work packages will have to be included in the periodic report for the next reporting periods when those work packages have been completed.

If the granting authority does not receive the report on the distribution of payments within the deadline, it will consider that:

- the coordinator did not distribute any payment to the beneficiary concerned and that
- the beneficiary concerned must not repay any amount to the coordinator.

If the request for amendment is accepted by the granting authority, the Agreement is **amended** to introduce the necessary changes (see Article 39).

If the request for amendment is rejected by the granting authority (because it calls into question the decision awarding the grant or breaches the principle of equal treatment of applicants), the grant may be terminated (see Article 32).

After termination, the concerned beneficiary's obligations (in particular Articles 13 (confidentiality and security), 16 (IPR), 17 (communication, dissemination and visibility), 21 (reporting), 25 (checks, reviews, audits and investigations), 26 (impact evaluation), 27 (rejections), 28 (grant reduction) and 41 (assignment of claims)) continue to apply.

SECTION 3 OTHER CONSEQUENCES: DAMAGES AND ADMINISTRATIVE SANCTIONS

ARTICLE 33 — DAMAGES

33.1 Liability of the granting authority

The granting authority cannot be held liable for any damage caused to the beneficiaries or to third parties as a consequence of the implementation of the Agreement, including for gross negligence.

The granting authority cannot be held liable for any damage caused by any of the beneficiaries or other participants involved in the action, as a consequence of the implementation of the Agreement.

33.2 Liability of the beneficiaries

The beneficiaries must compensate the granting authority for any damage it sustains as a result of the implementation of the action or because the action was not implemented in full compliance with the Agreement, provided that it was caused by gross negligence or wilful act.

The liability does not extend to indirect or consequential losses or similar damage (such as loss of profit, loss of revenue or loss of contracts), provided such damage was not caused by wilful act or by a breach of confidentiality.

ARTICLE 34 — ADMINISTRATIVE SANCTIONS AND OTHER MEASURES

Nothing in this Agreement may be construed as preventing the adoption of administrative sanctions (i.e. exclusion from EU award procedures and/or financial penalties) or other public law measures, in addition or as an alternative to the contractual measures provided under this Agreement (see, for instance, Articles 135 to 145 EU Financial Regulation 2018/1046 and Articles 4 and 7 of Regulation 2988/95¹⁸).

SECTION 4 FORCE MAJEURE

ARTICLE 35 — FORCE MAJEURE

A party prevented by force majeure from fulfilling its obligations under the Agreement cannot be considered in breach of them.

‘Force majeure’ means any situation or event that:

- prevents either party from fulfilling their obligations under the Agreement,
- was unforeseeable, exceptional situation and beyond the parties’ control,
- was not due to error or negligence on their part (or on the part of other participants involved in the action), and
- proves to be inevitable in spite of exercising all due diligence.

Any situation constituting force majeure must be formally notified to the other party without delay, stating the nature, likely duration and foreseeable effects.

The parties must immediately take all the necessary steps to limit any damage due to force majeure and do their best to resume implementation of the action as soon as possible.

CHAPTER 6 FINAL PROVISIONS

ARTICLE 36 — COMMUNICATION BETWEEN THE PARTIES

36.1 Forms and means of communication — Electronic management

EU grants are managed fully electronically through the EU Funding & Tenders Portal (‘Portal’).

All communications must be made electronically through the Portal in accordance with the Portal Terms and Conditions and using the forms and templates provided there (except if explicitly instructed otherwise by the granting authority).

Communications must be made in writing and clearly identify the grant agreement (project number and acronym).

¹⁸ Council Regulation (EC, Euratom) No 2988/95 of 18 December 1995 on the protection of the European Communities financial interests (OJ L 312, 23.12.1995, p. 1).

Communications must be made by persons authorised according to the Portal Terms and Conditions. For naming the authorised persons, each beneficiary must have designated — before the signature of this Agreement — a ‘legal entity appointed representative (LEAR)’. The role and tasks of the LEAR are stipulated in their appointment letter (see Portal Terms and Conditions).

If the electronic exchange system is temporarily unavailable, instructions will be given on the Portal.

36.2 Date of communication

The sending date for communications made through the Portal will be the date and time of sending, as indicated by the time logs.

The receiving date for communications made through the Portal will be the date and time the communication is accessed, as indicated by the time logs. Formal notifications that have not been accessed within 10 days after sending, will be considered to have been accessed (see Portal Terms and Conditions).

If a communication is exceptionally made on paper (by e-mail or postal service), general principles apply (i.e. date of sending/receipt). Formal notifications by registered post with proof of delivery will be considered to have been received either on the delivery date registered by the postal service or the deadline for collection at the post office.

If the electronic exchange system is temporarily unavailable, the sending party cannot be considered in breach of its obligation to send a communication within a specified deadline.

36.3 Addresses for communication

The Portal can be accessed via the Europa website.

The address for paper communications to the granting authority (if exceptionally allowed) is the official mailing address indicated on its website.

For beneficiaries, it is the legal address specified in the Portal Participant Register.

ARTICLE 37 — INTERPRETATION OF THE AGREEMENT

The provisions in the Data Sheet take precedence over the rest of the Terms and Conditions of the Agreement.

Annex 5 takes precedence over the Terms and Conditions.

The Terms and Conditions take precedence over the Annexes other than Annex 5.

Annex 2 takes precedence over Annex 1.

ARTICLE 38 — CALCULATION OF PERIODS AND DEADLINES

In accordance with Regulation No 1182/71¹⁹, periods expressed in days, months or years are calculated from the moment the triggering event occurs.

¹⁹ Regulation (EEC, Euratom) No 1182/71 of the Council of 3 June 1971 determining the rules applicable to periods, dates and time-limits (OJ L 124, 8/6/1971, p. 1).

The day during which that event occurs is not considered as falling within the period.

‘Days’ means calendar days, not working days.

ARTICLE 39 — AMENDMENTS

39.1 Conditions

The Agreement may be amended, unless the amendment entails changes to the Agreement which would call into question the decision awarding the grant or breach the principle of equal treatment of applicants.

Amendments may be requested by any of the parties.

39.2 Procedure

The party requesting an amendment must submit a request for amendment signed directly in the Portal Amendment tool.

The coordinator submits and receives requests for amendment on behalf of the beneficiaries (see Annex 3). If a change of coordinator is requested without its agreement, the submission must be done by another beneficiary (acting on behalf of the other beneficiaries).

The request for amendment must include:

- the reasons why
- the appropriate supporting documents and
- for a change of coordinator without its agreement: the opinion of the coordinator (or proof that this opinion has been requested in writing).

The granting authority may request additional information.

If the party receiving the request agrees, it must sign the amendment in the tool within 45 days of receiving notification (or any additional information the granting authority has requested). If it does not agree, it must formally notify its disagreement within the same deadline. The deadline may be extended, if necessary for the assessment of the request. If no notification is received within the deadline, the request is considered to have been rejected.

An amendment **enters into force** on the day of the signature of the receiving party.

An amendment **takes effect** on the date of entry into force or other date specified in the amendment.

ARTICLE 40 — ACCESSION AND ADDITION OF NEW BENEFICIARIES

40.1 Accession of the beneficiaries mentioned in the Preamble

The beneficiaries which are not coordinator must accede to the grant by signing the accession form (see Annex 3) directly in the Portal Grant Preparation tool, within 30 days after the entry into force of the Agreement (see Article 44).



They will assume the rights and obligations under the Agreement with effect from the date of its entry into force (see Article 44).

If a beneficiary does not accede to the grant within the above deadline, the coordinator must — within 30 days — request an amendment (see Article 39) to terminate the beneficiary and make any changes necessary to ensure proper implementation of the action. This does not affect the granting authority's right to terminate the grant (see Article 32).

40.2 Addition of new beneficiaries

In justified cases, the beneficiaries may request the addition of a new beneficiary.

For this purpose, the coordinator must submit a request for amendment in accordance with Article 39. It must include an accession form (see Annex 3) signed by the new beneficiary directly in the Portal Amendment tool.

New beneficiaries will assume the rights and obligations under the Agreement with effect from the date of their accession specified in the accession form (see Annex 3).

Additions are also possible in mono-beneficiary grants.

ARTICLE 41 — TRANSFER OF THE AGREEMENT

In justified cases, the beneficiary of a mono-beneficiary grant may request the transfer of the grant to a new beneficiary, provided that this would not call into question the decision awarding the grant or breach the principle of equal treatment of applicants.

The beneficiary must submit a request for **amendment** (see Article 39), with

- the reasons why
- the accession form (see Annex 3) signed by the new beneficiary directly in the Portal Amendment tool and
- additional supporting documents (if required by the granting authority).

The new beneficiary will assume the rights and obligations under the Agreement with effect from the date of accession specified in the accession form (see Annex 3).

ARTICLE 42 — ASSIGNMENTS OF CLAIMS FOR PAYMENT AGAINST THE GRANTING AUTHORITY

The beneficiaries may not assign any of their claims for payment against the granting authority to any third party, except if expressly approved in writing by the granting authority on the basis of a reasoned, written request by the coordinator (on behalf of the beneficiary concerned).

If the granting authority has not accepted the assignment or if the terms of it are not observed, the assignment will have no effect on it.

In no circumstances will an assignment release the beneficiaries from their obligations towards the granting authority.



ARTICLE 43 — APPLICABLE LAW AND SETTLEMENT OF DISPUTES

43.1 Applicable law

The Agreement is governed by the applicable EU law, supplemented if necessary by the law of Belgium.

Special rules may apply for beneficiaries which are international organisations (if any; see Data Sheet, Point 5).

43.2 Dispute settlement

If a dispute concerns the interpretation, application or validity of the Agreement, the parties must bring action before the EU General Court — or, on appeal, the EU Court of Justice — under Article 272 of the Treaty on the Functioning of the EU (TFEU).

For non-EU beneficiaries (if any), such disputes must be brought before the courts of Brussels, Belgium — unless an international agreement provides for the enforceability of EU court judgements.

For beneficiaries with arbitration as special dispute settlement forum (if any; see Data Sheet, Point 5), the dispute will — in the absence of an amicable settlement — be settled in accordance with the Rules for Arbitration published on the Portal.

If a dispute concerns administrative sanctions, offsetting or an enforceable decision under Article 299 TFEU (see Articles 22 and 34), the beneficiaries must bring action before the General Court — or, on appeal, the Court of Justice — under Article 263 TFEU.

For grants where the granting authority is an EU executive agency (see Preamble), actions against offsetting and enforceable decisions must be brought against the European Commission (not against the granting authority; see also Article 22).

ARTICLE 44 — ENTRY INTO FORCE

The Agreement will enter into force on the day of signature by the granting authority or the coordinator, depending on which is later.

SIGNATURES

For the coordinator

For the granting authority

ANNEX 1



Citizens, Equality, Rights and Values Programme (CERV)

Description of the action (DoA)

Part A

Part B

DESCRIPTION OF THE ACTION (PART A)

COVER PAGE

Part A of the Description of the Action (DoA) must be completed directly on the Portal Grant Preparation screens.

PROJECT	
<i>Grant Preparation (General Information screen) — Enter the info.</i>	
Project number:	101089606
Project name:	Together we create the better future of EU
Project acronym:	A new era of the EU
Call:	CERV-2022-CITIZENS-TOWN
Topic:	CERV-2022-CITIZENS-TOWN-TT
Type of action:	CERV-LS
Service:	EACEA/B/03
Project starting date:	first day of the month following the entry into force date
Project duration:	10 months

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PROJECT SUMMARY

Project summary

Grant Preparation (General Information screen) — Provide an overall description of your project (including context and overall objectives, planned activities and main achievements, and expected results and impacts (on target groups, change procedures, capacities, innovation etc)). This summary should give readers a clear idea of what your project is about.

Use the project summary from your proposal.

The village of Ohrady has decided to build a new story for Europe with its partner cities.

The project partnership and cooperation were inspired by the sharing of ideas, building on the experience of partners based on the past with a focus on the present and enabling citizens to re-engage through the EU integration process.

The partnership focuses mainly on:

- Raising awareness of the richness of Europe's cultural and linguistic environment
- Raising awareness of the importance of strengthening the European integration process on the - basis of solidarity
- Strengthening the sense of European belonging by fostering the debate on the future of Europe
- Taking into account the impact of the COVID-19 pandemic on local communities

Target groups:

The aim of the project is to reach as many participants as possible, focusing on the young generation who are potential for creating a new story for Europe. The program is designed so that the activities follow each other and are set for all age groups of participants. All parts of the program contribute to mutual communication and getting to know each other. The working procedures that apply in the implementation will ensure strengthening.

Emphasis will be placed on gender equality in the design and implementation of programs in order to ensure equal access for women and men, children of all backgrounds. The target group that we also focus on in the project are excluded groups of the population that are affected, at risk of social exclusion or at risk of poverty. These were mainly inhabitants of segregated and separated Romani communities and families with children on the brink of poverty. which is in a given percentage in each partner municipality.

LIST OF PARTICIPANTS

PARTICIPANTS

Grant Preparation (Beneficiaries screen) — Enter the info.

Number	Role	Short name	Legal name	Country	PIC
1	COO	OBEC OHRADY	OBEC OHRADY	SK	920613227
2	AP	Mostova	Municipality of Mostova	SK	938720508
3	AP	Erdőkürt Község	Erdokürt Község	HU	906944181
4	AP	Tisza kört	Tisza kört Község Önkormányzat	HU	920593051
5	AP	Hejőkürt Község	Hejokürt Kozség	HU	906944375
6	AP	Obec Strekov	Obec Strekov	SK	927407689

LIST OF WORK PACKAGES

Work packages						
<i>Grant Preparation (Work Packages screen) — Enter the info.</i>						
Work Package No	Work Package name	Lead Beneficiary	Effort (Person-Months)	Start Month	End Month	Deliverables
WP1	A new era of the EU	1 - OBEC OHRADY	1.00	1	10	D1.1 – A new era of the EU

Work package WP1 – A new era of the EU

Work Package Number	WP1	Lead Beneficiary	1. OBEC OHRADY
Work Package Name	A new era of the EU		
Start Month	1	End Month	10

Objectives

1. Raising awareness of the richness of Europe's cultural and linguistic environment
 2. Raising awareness of the importance of strengthening the European integration process on the basis of solidarity
 3. Strengthening the sense of European belonging by fostering the debate on the future of Europe
 4. Taking into account the impact of the COVID-19 pandemic on local communities
- The general objectives of the project focus on:
- Promoting the exchange of information between citizens of different countries - raising awareness of the European memory, common history and values of the Union so as to pursue the main objective of the Union
- guaranteeing peaceful relations between Europeans and ensuring their active participation at local level, promoting peace, its values and the general well-being of EU citizens, by stimulating debate, reflection and networking;
- giving citizens the opportunity to discover the European Union's cultural diversity and to understand that European values and cultural heritage are the basis of our common future, promoting good local governance and strengthening the role of local and regional authorities in the European integration process - motivating citizens to 'democratic and civic participation at Union level by developing citizens' understanding of the Union's policy-making process, and strengthening cooperation between municipalities and exchanging best practices
- strengthening mutual understanding and friendship between European citizens - promoting opportunities for social and intercultural engagement and volunteering at Union level.

Description**T1.1 - Working together for a new EU**

- introduction of participating partners. Each country imagines its traditions, applied arts and folk customs.
- The programs are based on a spirit of solidarity and tolerance between the participants
- Explaining and understanding the concepts that have become the cornerstones of the Union, such as solidarity, volunteering and tolerance
- Through various lectures we will focus on gender equality and its imbalance
- Children entertain playful and educational programs
- Physician lectures will raise awareness of the COVID19 pandemic and the need for collective immunity

T1.2 - Our future is in our hands

- We will increase the awareness of the project participants through the representatives of the professional community, we will expand our knowledge from the professional point of view with relevant information, which will increase the general overview of the participants about the EU.
- With a focus on the forthcoming European Parliament elections, we want to involve young people in building the future EU

T1.3 - The future with the eyes of Europeans

- Eliminating differences between generations but also between nations as well as gender differences
- Establishment and adoption of further cooperation objectives.

STAFF EFFORT

Staff effort per participant <i>Grant Preparation (Work packages - Effort screen) — Enter the info.</i>		
Participant	WP1	Total Person-Months
1 - OBEC OHRADY	1.00	1.00
Total Person-Months	1.00	1.00

LIST OF DELIVERABLES

Deliverables

Grant Preparation (Deliverables screen) — Enter the info.

The labels used mean:

Public — fully open ( automatically posted online)

Sensitive — limited under the conditions of the Grant Agreement

EU classified —RESTREINT-UE/EU-RESTRICTED, CONFIDENTIEL-UE/EU-CONFIDENTIAL, SECRET-UE/EU-SECRET under Decision [2015/444](#)

Deliverable No	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month)
D1.1	A new era of the EU	WP1	1 - OBEC OHRADY	R — Document, report	PU - Public	10

Deliverable D1.1 – A new era of the EU

Deliverable Number	D1.1	Lead Beneficiary	1. OBEC OHRADY
Deliverable Name	A new era of the EU		
Type	R — Document, report	Dissemination Level	PU - Public
Due Date (month)	10	Work Package No	WP1

Description
Title: A new era of the EU The location of the programs will be implemented in Ohrady from 04/08/2023, until 06/08/2023. Participation: Municipality of Ohrady - Slovakia - 900 Municipality of Mostová – Slovakia - 70 Municipality of Erdőkürt – Hungary - 70 The municipality of Tiszakürt - Hungary - 70 The municipality of Hejőkürt - Hungary - 70 Municipality of Strekov -70 Number of indirect participants: 1000 The project is implemented as a three-day event filled with activities dedicated to various topics or target groups. The activities of the event were designed to perfectly match the idea of the project and to address each priority and will be presented at a level that will be understood by everyone involved, whether children, adults or retirees. 04.8.2023 - Friday - joint progress for the new EU The first day is accompanied by a solemn welcome of partners, who will be welcomed with hospitality in accordance with local traditional customs. The partners will be welcomed by local specialties and traditional dishes, which will be accompanied by a rich cultural program of folk traditions. The partners will then introduce themselves as well as their own traditional cultural values and folklore. The first day will be built on awareness of the richness of Europe's cultural and linguistic environment. It will be carried in a spirit of tolerance, solidarity and belonging. We gain an overview of the culture of each country by imagining their traditions, applied arts and folk customs. We would like to point out the cooperation and tolerance of different cultures within the European Union. Lectures and interactive trainings will be waiting for the participants on the first day. We want to pay special attention to the issue of the COVID19 pandemic - education will be spread by doctors about the importance of collective responsibility and immunity. This theme will accompany all 3 days Activities: - a ceremonial welcome from the partners' delegation - performance of folk dance ensembles of participating partners - presentation of folk songs and traditional folk songs by choirs - music program and dance meeting for the public with performing partners. 5/8/2023 - Saturday - Our future is in our hands The professional community of the society (teachers, professors, politicians) will provide relevant information through lectures, seminars and free discussions on the importance of European elections, persistent gender inequality, various manifestations of discrimination, especially against the Romani minority. With the help of a Member of the European Parliament, we will explain the mechanism of the European elections, the role of Members in our countries, the European Parliament following the forthcoming elections in 2024. We want to appeal to the need to involve young people in building the future EU. We will explain the functioning of the "Conference on the Future of Europe" specifically for young people and at the same time we want to motivate them to participate more actively in the creation of local government. Activities: - workshops, seminars, presentations, - gastro festival - typical and traditional presentation of partners' dishes - performance of folk dance ensembles of participating partners

- programs for children
- in a playful and educational way we want to educate and encourage children in the name of tolerance and solidarity by tolerating other cultures, air castles for children
- free discussions aimed at young people regarding their involvement in local government building and shaping the future of the EU, on European elections, solidarity, tolerance and belonging.
- lectures and discussions
- presenting ideas on the integration of Romani people into society at the local level
- football tournament between partner teams
- table tennis tournament between partner teams
- local music street dance entertainment with the participation of the general public and partners

We consider it important to explain and understand the concepts that have become the cornerstones of the Union, such as solidarity, volunteering and tolerance, the integration process. We want to actively involve the participants in shaping the future of the EU by participating in the programs within the project. The individual programs have been built in such a way that they are consistent and follow each other, creating a coherent whole about the EU itself and its priorities. The activities are designed to reach every age group, but focus on the opinion-forming young generation holding the future of the EU.

06/08/2023 - Sunday - The future with the eyes of Europeans

On the third and last day, as well as the final day, a meeting of 6 municipalities will take place to sign a commemorative memorandum following the Partnership and Mutual Cooperation Agreement and in accordance with the results of this project. In the final phase of the day, the participating partners will open the final meeting at a "round table", where they will evaluate the productivity and contribution of the project in accordance with the principles and idea of the project.

Activities:

- festive mass
- presentations and workshops
- Fun and creative street for children
- meeting of partners and evaluation of the project
- setting future priorities for joint cooperation
- farewell to the partner delegation

Volunteers, volunteer associations and community centers in the project: Their role is to help involve participants in project programs. Avoid discrimination between accountants, maintain dignity in the context of gender equality. Within the project, they will play an important role in the integration of the Romani population into society.

Volunteers will conduct a public opinion survey to assess the state of gender equality, the degree of discrimination between participants

Disemination

The very beginning of the promotion is limited to 1 month before the project date. However, this period is preceded by the graphic and textual design itself and the production process of the promotional materials themselves, which is limited so that dissemination begins at least 1 month before the project date in order to reach as many target groups as possible. The duration will be bridged for the entire duration of the event and then the results of the project will be promoted.

Promotional materials will be ready to begin with. They consist of leaflets, posters, billboard-sized advertisements, invitations, diplomas for partners' honorary representatives. They will be produced in multilingual versions (SK, HU) so that their partners can promote them in their own environment.

Local media and information channels related to the placement of the program, such as social sites and community, general websites, will also be used for promotion. Social media (facebook) will also be used, where information about the project will also be published. Volunteers from the participating partners will ensure that the leaflets reach as many households in and around the partner municipalities as possible.

Promotional materials include the mission of the project itself and short program briefings. Brochures with a summary of the project will be prepared, which contain an introduction to the project partners, the purpose of the project and its results, the program schedule and, of course, photo documentation. The brochure will be published electronically on the websites of our partners. Memorials are unforgettable for propaganda, so that over time, participants can recall the importance of a set of events from these days and spread the message in their neighborhood among non-participants. Special emphasis will be placed on creating a commemorative film about the project, which will be recorded in DVD format. The

commemorative film will be produced in several language versions, in particular in the partners' mother tongues and the universal English version, in order not only to address the participants, but also to spread the message to as many countries as possible. After the event, a report on the results of the event, including photo documentation, will be published on the website of the municipality of Ohrady (<https://www.obecohrady.sk/>).

The short film will be available for download on our partners' websites in the language of their choice. Through this practice, we also want to educate citizens and provide a general overview of the role of the European Union in our daily lives. The participants will be given souvenirs in the form of mugs, pens, key rings, magnets and as part of the modern world of mouth masks with the project logo. Commemorative items and other promotional materials will be provided with the European Union logo to inform participants that the project has been supported by and created by the European Union.

Outputs: an Event Description Sheet (ESD) and a link to the municipality website (<https://www.obecohrady.sk>) will be provided together with pictures of the event or link to the pictures (according to their size).

Target groups: Direct attention to this target group is based on the need to strengthen the social cohesion of all inhabitants of the municipality and to prevent social exclusion and social isolation of individuals and groups. This need is in line with the community plan of the municipality is developed in accordance with national priorities for the development of social services, taking into account local specifics and needs.

LIST OF MILESTONES

Milestones <i>Grant Preparation (Milestones screen) — Enter the info.</i>					
Milestone No	Milestone Name	Work Package No	Lead Beneficiary	Means of Verification	Due Date (month)
1	A new era of the EU	WP1	1-OBEC OHRADY	The output of the project will be the general education of the participants about the functioning and meaning of the European Union. The output will be captured on photographs and memorabilia and a set of photographs that the applicant will publish on his website	10

LIST OF CRITICAL RISKS

Critical risks & risk management strategy <i>Grant Preparation (Critical Risks screen) — Enter the info.</i>			
Risk number	Description	Work Package No(s)	Proposed Mitigation Measures
1	n/a	WP1	n/a

TECHNICAL DESCRIPTION (PART B)

COVER PAGE

Part B of the Application Form must be downloaded from the Portal Submission System, completed and then assembled and re-uploaded as PDF in the system.

Note: Please read carefully the conditions set out in the Call document (for open calls: published on the Portal). Pay particular attention to the award criteria; they explain how the application will be evaluated.

PROJECT	
Project name:	Together we create the better future of EU
Project acronym:	A new era of the EU
Coordinator contact:	Ing. Anikó Rábay, Obec Ohrady

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PROJECT SUMMARY

Project summary

See Abstract (Application Form Part A).

1. RELEVANCE

1.1 Background and general objectives

Background and general objectives

Describe the background and rationale of the project.

How is the project relevant to the scope of the call? How does the project address the general objectives of the call?

What is the project's contribution to the priorities of the call?

Which target groups will be supported/assisted by/in the project. Why have you chosen to focus on them?

The village of Ohrady has decided to build a new story for Europe with its partner cities.

The project partnership and cooperation were inspired by the sharing of ideas, building on the experience of partners based on the past with a focus on the present and enabling citizens to re-engage through the EU integration process. The partnership focuses mainly on:

- **Raising awareness of the richness of Europe's cultural and linguistic environment** - in an effort to give citizens the opportunity to discover the cultural diversity of the European Union. The aim of the twinning projects is, above all, to raise awareness of the richness of Europe's cultural and linguistic environment and thus to promote mutual understanding and tolerance. The project will present European values with an emphasis on cultural heritage as the basis of a common future - which are a stepping stone of a more promising and diverse Europe, and which will smell of a new perspective for all citizens.
- **Raising awareness of the importance of strengthening the European integration process on the basis of solidarity** - the aim of the project partnership is to give citizens the opportunity to discover the European Union's cultural diversity and to understand that European values and cultural heritage are the foundation of our common future. Building the principle of solidarity is the main theme of the project partnership. Solidarity is one of the fundamental values of the European Union. Culture, as a natural integration mechanism, plays a key role in the project. Forms and methods for the implementation of cultural integration are reflected in individual activities and areas of support for living culture, but also support for non-formal and educational activities in the field of culture aimed at preventing xenophobia, breaking down prejudices and stereotypes against different cultures.

The aim of each activity is to raise awareness of the importance of strengthening the European integration process on the basis of solidarity and common values.

- **Strengthening the sense of European belonging by fostering the debate on the future of Europe** - the project also aims at peaceful relations between Europeans to eliminate negative ties between nations by strengthening friendly ties through active participation at local level. Emphasizing mutual understanding and friendship between European citizens is a key point of the project, taking into account solidarity and tolerance between citizens, pointing out the negative impact of possible discrimination at any level.

Discussions on Euroscepticism and the search for its causes will be included in the project's programs. The free discussions will seek answers to the questions: "What are the causes of the negative moods of the citizens of the EU member states towards the Union and what are the possibilities to face this trend. Does it respond to the very nature of European integration or to current circumstances? What are the consequences of Euroscepticism on civic participation at national and EU level? What are the main concerns of Eurosceptics?"

EU membership brings together with other European nations. Student and youth exchanges, visa-free travel with many countries outside the EU or a borderless area improve the quality of life, create jobs and enable the development of the most valuable thing we have - people. As part of the discussions, we want to respond to the goals of the "Conference on the Future of Europe". The conference is the first of its kind: as a major pan-European democratic event, the new public forum offers an open, inclusive and transparent debate with citizens on a number of key priorities and challenges. We want to transform this EU effort into a local and regional level in accordance with the bottom-up principle.

- **Taking into account the impact of the COVID-19 pandemic on local communities** The COVID-19 pandemic is not the first opportunity to test EU solidarity. The crisis in the euro area and the migration crisis, which showed the limits of European solidarity, represented similar tests. Following an initial phase in the spread of the coronavirus in the EU, with Member States addressing their own needs only, there has been a gradual increase in solidarity and assistance in the EU: the provision of medical staff or the provision of spare capacity in hospitals. The project aims to raise awareness about the COVID-19 pandemic that has become a part of our lives. The path of enlightenment lies in the need to prevent the spread of the disease and in asserting the importance of adherence to anti-pandemic measures among the participants in the twinning project. The project will be implemented within the framework of strict anti-pandemic measures, such as demonstrating the need for behavior of the population and adapting to the situation to prevent the spread of a pandemic in cooperation with the healthy functioning of society in the current conditions of social and individual life.

The general objectives of the project focus on:

- Promoting the exchange of information between citizens of different countries - raising awareness of the European memory, common history and values of the Union so as to pursue the main objective of the Union
- guaranteeing peaceful relations between Europeans and ensuring their active participation at local level, promoting peace, its values and the general well-being of EU citizens, by stimulating debate, reflection and networking;
- giving citizens the opportunity to discover the European Union's cultural diversity and to understand that European values and cultural heritage are the basis of our common future,
- promoting good local governance and strengthening the role of local and regional authorities in the European integration process - motivating citizens to 'democratic and civic participation at Union level by developing citizens' understanding of the Union's policy-making process, and
- strengthening cooperation between municipalities and exchanging best practices
- strengthening mutual understanding and friendship between European citizens - promoting opportunities for social and intercultural engagement and volunteering at Union level.

Target groups:

The aim of the project is to reach as many participants as possible, focusing on the young generation who are potential for creating a new story for Europe. The program is designed so that the activities follow each other and are set for all age groups of participants. All parts of the program contribute to mutual communication and getting to know each other. The working procedures that apply in the implementation will ensure strengthening.

Emphasis will be placed on gender equality in the design and implementation of programs in order to ensure equal access for women and men, children of all backgrounds. The target group that we also focus on in the project are excluded groups of the population that are affected, at risk of social exclusion or at risk of poverty. These were mainly inhabitants of segregated and separated Romani communities and families with children on the brink of poverty. which is in a given percentage in each partner municipality.

Direct attention to this target group is based on the need to strengthen the social cohesion of all inhabitants of the municipality and to prevent social exclusion and social isolation of individuals and groups. This need is in line with the community plan of the municipality is developed in accordance with national priorities for the development of social services, taking into account local specifics and needs.

The intention is to design the idea / project in such a way as to promote EU values, pay more attention to issues related to the European Union and European citizenship, strengthen intercultural dialogue, promote the active participation of citizens in society and think about the future of the European Union.

The objectives and priorities take into account and are in line with the EU Charter of Fundamental Rights and reflect the EU Citizenship Reports 2020. The priority of the discussion programs will be the active participation of participants, in which they can directly participate in the discussions and submit their proposals for the functioning of local government, as well as proposals and ideas about the functioning of Europe. With this gesture, the representatives of the partners want to point out that power comes from the citizens and the representatives of the partner cities should respect and take into account the "words of the people".

1.2 Needs analysis and specific objectives

Needs analysis and specific objectives *(n/a for Programme Contact Points)*

Provide a needs assessment. A need is a gap between what is and what should/ would be helpful or useful.

The needs assessment should be your starting point. Specify what needs will be addressed and how they have been identified. It should be specific and focus on the actual needs of the target group. It should include relevant, reliable data and, a robust analysis clearly demonstrating the need for the action (therefore, avoid references to generic statements and information about the problems and needs of the target group). The needs assessment should incorporate gender equality issues and non-discrimination considerations that identify the differences between and among women and men, girls and boys, in terms of their relative position in society and the distribution of resources, opportunities, constraints and power in a given context. The data supporting the needs assessment should be disaggregated by sex, as well as age or disability, whenever possible. You can refer to existing research, studies and previous projects that already demonstrate the need for action.

If your project is supported by a public authority, annex the Letter of support.

- Due to the upcoming election period, the election of MEPs as representatives of individual countries, which is to take place in 2024, we have decided to incorporate this issue and develop the related issues.

In view of this, we see a great need to inform the public about the importance and significance of this event, which is of great importance for the future of every EU citizen.

Elections to the European Parliament ensure, through elected Members, the representation of citizens in the European Union's decision-making process and ensure its democratic functioning. It is thanks to this electoral process that the European Parliament is the voice of the citizens, and, together with the Council of the EU, has equal decision-making power in the EU legislative process. As a significant part of Member States' legislation is transformed from European legislation, EP elections are of great importance to Member States.

In the 2014 EP elections, Slovakia recorded the lowest turnout in the entire EU. Only 13.05% of eligible voters took part in the elections, which means that only around 560,000 people took the opportunity to enter the EU decision-making process through elections. Turnout in 2019 increased significantly, reaching 22.74%. Nevertheless, the European average has almost doubled (specifically 50.94%), which proves that the European elections are still second-class elections and that Slovak citizens show little interest in European politics.

We Europeans face many challenges, from migration to climate change, from youth unemployment to personal data protection. We live in an increasingly globalized, competitive world. At the same time, the Brexit referendum has shown that the EU is not an indisputable project. And while most of us take democracy for granted, it seems to be increasingly threatened, both in our minds and in practice. The EU is involved in all these and many other issues, from revitalizing trade to protecting consumers and supporting research. It can change cities and regions.

The aim of the project is to fight against misinformation and to increase the number of people who take an active part in the elections and give their vote to the representative who will represent "their people"

in the European Parliament. The tools will be used for information seminars, workshops and lectures by representatives of the political sphere and recognized personalities focusing on EU issues.

- Another "need" for the project is to make the top-down principle clear to those involved. To emphasize to citizens that power comes from the people - and that is why it is extremely important to take part in EU elections that we can use to influence and shape the new future.

At the same time, supporting and increasing the influence of local and regional authorities will have a positive impact on the EU's ability to solve problems. More and more people seem to realize that Europe's future needs to be built with regions, cities and villages, not just the Member States and Brussels.

Given the fact that this project will be implemented in 2023, we want to place an active emphasis on supporting and motivating participants to participate more and inclusively in the European elections and to raise awareness of discrimination, racism and their consequences.

- The need to eliminate misinformation - false or misleading information, including attempts by people and groups from outside the EU to influence citizens and discussions in the EU. Greater attention is being paid to the information environment in which citizens can form informed views on public affairs.

Output:

- To improve synergies between municipalities, regions and countries, it is important to ensure better coordination between all levels of government and to promote local democracy inside and outside the EU.
The output is also the motivation of the participants to take an active part in building local government, but also in building a European community by participating in the project "Conference on the Future of Europe",
To make it clear to the participants that they can actively participate in and influence the current life situation and state of society through their own creativity and the effort to be an active part and co-creator in shaping a more beautiful European future. In debates and discussions led by citizens, which will allow us to share ideas and help shape our common future. Raising awareness and involving the public in decision-making at European level is integrated into the individual activities of the project. —
- Through the cultural undertone of the project, we want to highlight the diverse forms of cultural heritage that are of valuable value to Europe, a tool with potentially great leverage for more sustainable and cohesive EU regions, which can help strengthen identity in the region and across Europe and United in diversity "and complements the European Union's commitment to cultural diversity, as enshrined in Article 22 of the EU Charter of Fundamental Rights.
- Cultural heritage and cultural identity are an important means of promoting citizens' knowledge and awareness of the common, enlightened, cultural, spiritual and religious roots in Europe in all their diversity. Cultural heritage and cultural identity can improve understanding of change and the history of society and increase tolerance and acceptance of differences in response to Euroscepticism and growing anti-European demarcation
- Cultural heritage can strengthen people's perceptions of a common identity within the region and its connection to its own traditions and history, and can support the development of the effects of cooperation within the region. This can trigger new cultural and educational initiatives and intercultural dialogue, thus supporting social action.
- The cultural nature of the project we want to eliminate discrimination, whether gender or racial.

The methodology of the project emphasizes the inclusion in the process of preparation, implementation, but also the participation of participants in respecting gender equality, an adequate ratio of men and women with an emphasis on the principle of gender equality.

The project also reflects on the continuing problem of the adaptation of the Romani community to general society, their social difficulties and their marginalization.

To achieve the required results and expectations, we want to ask local community centers and social workers for assistance and support in trying to implement the project intent through an informative opinion with the possibility of providing social counseling to adapt these groups to society.

1.3 Complementarity with other actions and innovation — European added value

Complementarity with other actions and innovation (n/a for Programme Contact Points)

Explain how the project builds on the results of past activities carried out in the field and describe its innovative aspects. Explain how the activities are complementary to other activities carried out by other organisations.

Illustrate the European dimension of the activities: trans-national dimension of the project; impact/interest for a number of EU countries; possibility to use the results in other countries, potential to develop mutual trust/cross-border cooperation among EU countries, etc.

Which countries will benefit from the project (directly and indirectly and why have you chosen them)? Where will the activities take place?

Clarify to what extent the project builds on synergies with other EU projects. If applicable, explain to what extent your project builds on previous project results in this field (state of play, relation to existing/recent developments, approaches, achievements, other EU programmes).

Note: The project should also complement or add benefits to the EU Member States' interventions in the area of gender equality and non-discrimination mainstreaming.

In 2017, the municipality of Ohrady was a successful applicant for non-refundable funds for the implementation of the project: Development of tourist infrastructure in the municipalities of Ohrady and Erdőkürt, Project ID: SKHU/1601/1.1/228. The project was implemented within the Interreg V-A Slovak Republic-Hungary Cooperation Program financed from the European Regional Development Fund, the state budget of the Slovak Republic, Hungary and the project partners' own resources. The main partner of the project is the municipality of Ohrady (SK) and the cross-border partner is the municipality of Erdőkürt (HU). Implementation of the project began on December 1, 2017 and lasted until February 29, 2020. The aim of the projects was to contribute to the economic competitiveness of the rural areas of the Ohrady and Erdőkürt municipalities by increasing the attractiveness of both municipalities and supporting the development of cross-border tourism. The project built and reconstructed tourist attractions in public spaces, improved the overall appearance of municipalities and established cooperation between tourism actors in the region, municipalities are promoted as tourist destinations with specific tourism offers.

With regard to the Framework Agreement between the Slovak Republic and the Republic of Hungary on Good Neighborhood and Friendly Cooperation, the representatives of six municipalities (3 Slovak and 3 Hungarian municipalities) agreed on deeper cross-border cooperation and signed the "Agreement and Partnership and Mutual Cooperation" on 03.7.2015 (hereinafter referred to as the "Agreement"), which called for cooperation for the years 2015-2020. Amendment no. 1 of 10.7. In 2021, the Agreement was extended to 2022-2027. The signatories to the agreement are for the Slovak side: Mostová, Ohrady, Strekov and for the Hungarian side: Erdőkürt, Hejőkürt, Tiszakürt

The agreement is based on the principles of equality within the meaning of the European Framework Convention on Transfrontier Co-operation between Territorial Units or Bodies approved by the Council of Europe in 1980 and on the principles of the Agreement between the Slovak Republic and the Republic of Hungary on Good Neighborhood and Friendly Cooperation, signed in Paris on 19 March 1995.

In accordance with the good international relations of the Slovak Republic and Hungary, the participants in the agreement in Slovakia and Hungary expressed the conviction that they considered it important to deepen bilateral cooperation also at the level of local governments. The partners therefore confirmed in the agreement the strengthening of interest and intention to establish a partnership aimed at mutual support of the intentions of both partners and regional development.

The aim of the agreement is to formally confirm the interest in cooperating in the organization of activities supporting economic, scientific, humanitarian, spiritual, cultural and educational activities.

Under the agreement, the Contracting Parties will create favorable conditions for the implementation of cross-border cooperation, in particular by exchanging information and establishing exchange programs in the fields of sport, culture, education, tourism and rural development and other areas of common interest.

The partners agreed, in accordance with their respective competencies, that the cooperation would cover in particular the following areas (inter alia):

- Education and training
- Culture and art

- Sports, tourism, recreation
- Tourism
- Regional development and regional relations
- Environmental Protection
- Economy, small and medium-sized enterprises
- Health protection and prevention
- Cooperation and youth exchanges, etc.

This agreement is fully in line with the objectives and priorities of this call.

Following the positive cross-border cooperation, we want to continue this favorable trend and build quality partnerships with foreign cities, their representatives and residents.

The participating municipalities in the project are:

1. Within the project, the municipality of Ohrady plays the role of the main organizer of the project, whose main idea is to build friendship between the inhabitants of the partner municipalities on a European background. The municipality ensures the implementation of individual activities within the program of the event, i. provides all premises (amphitheater, cultural center, community center, football field, primary school), equipment and necessary materials. In addition, it ensures the participation of its inhabitants - children, adults and seniors in the event and coordinates all participants (domestic and foreign). Other equally important tasks include ensuring the promotion of the event. This will include not only invitations and posters, but the creation of commemorative promotional items and brochures. The overall organization will be taken care of by an organizational team, which will consist of municipal staff and active citizens.

The village of Ohrady, where the event and activities will take place, is located in the Trnava region in the Dunajská Streda district. The village is located about 6 km from the town Dunajská Streda. About a thousand years ago, members of the Hungarian Kürt tribe decided to settle. The name of the settlement they inhabited was first recorded in a document from 1252 in the form of Kurth. At present, the village has 1350 inhabitants. In the village is the Roman Catholic Church of St. Štefan Prvomučeník from 1390 and several small sacral buildings.

2. The second partner is the municipality of Mostová

Mostová municipality is located in the south-western part of the Slovak Republic in the Trnava Self-Governing Region in Galanta district. The first written record about the village comes from 1245 as Curty, as part of the village of Nyék (now Čierna Voda). The village was originally owned by the castle of Bratislava, in 1271 King Stephen V. donated it to a royal servitor. In the beginning of the 14th century it was the property of Máté Csák. The most important monument of the village is the Roman Catholic Church of the Ascension of St. Cross, first mentioned in 1396 as part of the parish in Hegyi (now part of the village of Cierny Brod). The late-Gothic building in the times of Turkish wars and religious unrests disguised and was therefore in the mid 18th century demolished. Culture in the village is at a very high level, because the inhabitants are proud of their roots and traditions. This is evidenced by the fact that the female choir in the village has been existing for 21 years.

The task of the municipality is to set up a project team for the preparatory and implementation phase of the event, to create a communication portfolio with the partners and to ensure the publicity of the event. At the event, the project team ensures the coordination of performing individuals and clubs / organizations. It will consist of volunteers and community representatives. The role of volunteers will be to ensure the implementation of individual activities, to help the guests from the partner municipalities, to prepare the places of implementation of the activities. The task of the official representatives of the municipality will be providing the official part of the event, welcoming participants from the partner communities, opening of the individual activities and organizing lectures and debates and the meeting of the partner committee.

Official representatives of the municipality will take part in negotiations on the new potential of the partnership. Representatives of active citizens and cultural and social organizations will participate in competitions, cultural program.

Children will take part in activities designed for them. The role of the municipality is irreplaceable due to the number of participants and the scope of the event. During its preparation, it will provide assistance to applicants - Ohrady - in the distribution of promotional materials.

3. Erdőkürt is a long-term partner of the Municipality of Ohrady

Erdőkürt is located in the South- Nógrád Region, in the Ecskend Hills, along the Céklás stream, 60 kilometers from Budapest, at the border of Pest county. The landscape is hilly, the village is located in a valley. Its current name has been used since 1905. The settlement is located in a large area. In the place of the old estate servant houses, detached houses have been built. There are very few old-style buildings to be found. The settlement has a post office, shops, natural gas and telephone network. A beautiful spot of the village is the new monastery, which was handed over not long ago. At present, the population of the settlement shows signs of aging, although the number of school pupils has been rising steadily from year to year.

The role of Erdőkürt will also be helping with the preparation of the event and ensure the participation of their inhabitants of all ages. The event will be attended by representatives of the municipality, representatives of non-profit organizations, cultural and social groups and dance groups. Besides the participation of its inhabitants, the municipality will also ensure the promotion of the project, i.e. distribution of promotional materials in their region. In addition, during the event, they will help the organizing team and coordinate their people through a designated person who will be in charge of leading their group of participants.

4. The word **Tiszakürt** is a compound word: the Tisza prefix refers to the settlement upon the river, the Kürt suffix shows that it used to be once the settlement of the Kürt tribe, one of the conquering tribes. The first written record of the village, according to written memories in the donation letter of the Abbey of Garamszentbenedek, built in 1075, mentions the settlement as a donation by king András II. from its recent history, we should mention August 1, 1948, when Tiszakürt was connected to the electricity grid, in 1991 the telephone, and in 1996 the wired gas network was built. After the end of communist era in 1989, significant developments took place in the field of the telephone and gas network, the pavements and roads were reconstructed, the inner town, the community centre and the school roof were renovated. The development of the local Arboretum is also important, which is run by the county self- government.

The municipality will actively assist the main organisers at the preparation of the event. It will ensure the participation of its inhabitants. The event will be attended not only by representatives of the municipality and non-profit organizations, but also by dance and music groups, which will participate actively in the program within the framework of the submitted project. It will also provide information to the people in their region concerning the implementation of the event. Within the project, participants will be involved in all activities - presentational, cultural, knowledge and sports ones. The role of the municipality is irreplaceable in bearing in mind the number of participants and the scope of the event.

5. The last partner is **Hejőkürt**.

Hejőkürt is a dynamically developing small municipality in Borsod-Abaúj-Zemplén county, in the vicinity of Tiszaújváros and Mezőcsát towns, at the confluence of the Tisza and Hejő rivers.

Hejőkürt used to be an ancient estate, and as its name suggests, it got its name from the tribe of Kürt. Its old name can be found in the form of Kert (Garden), and there are written data about the existence of the settlement from the XIIIth century. Hejőkürt created its own self-government in the 1990s, reinforcing thus its existence. Starting from this period major advances have been made in the field of infrastructure development, since natural gas was introduced into the village, the telephone and the drainage network had been built, the roads have been reconstructed and in the present period the M3 motorway passing through the administrative area of the municipality has been handed over, where through the hejőkürt exit the small settlements in the area can be approached.

The municipality will actively assist the main organisers at the preparation of the event. It will ensure the participation of its inhabitants. The event will be attended not only by representatives of the municipality and non-profit organizations, but also by dance and music groups, which will participate actively in the program within the framework of the submitted project. It will also provide information to the people in their region concerning the implementation of the event. Within the project, participants will be involved in all activities - presentational, cultural, knowledge and sports ones. The role of the municipality is irreplaceable in bearing in mind the number of participants and the scope of the event.

6. The last partner in the order is the municipality of Stretkov

The village of Strekov is located in southern Slovakia, in the Nitra region, in the district of Nové Zámky. The area of the village is 4,105 hectares. The village is situated at an altitude of 140 m. According to the last census in 2011, there are 2,086 inhabitants, of which 1,708 have Hungarian nationality and 1,878 profess the Roman Catholic faith.

The area of the village with fertile vineyards is one of the best wine regions in Slovakia. To popularize these values, the most important event in the village called Strekovský vínny festival in July takes place

every year since 2008. Every spring we organize an event called Kötésfesztivál (Kalkýšsky festival) in the Municipal House, which has been focused on preserving traditional fasting dishes of our ancestors.

The most important cultural monuments are: Parish Church of All Saints. In addition to the outer crosses, statues of patrons and monuments, we have two Calvary. One by the cemetery and the other outside the inhabited area in the pilgrimage site of Cigléd. The Stations of the Cross in Cigléd connects two chapels. In the middle of the village, next to the church, there is a millennium bell tower and a monument with a turbulence with the names of fallen heroes during the wars.

Strekov also plays an active role in the organization itself, but also in the implementation of the program. In the organizational phase, each step of the project implementation will be agreed with the main project organizer through telephone and e-mail communication. Informing its population about the joint project and the importance of its participation will play an important role in this phase.

Based on past cooperation, the choice of partners for future cooperation was indisputable. The purpose and message of the project is the subsequent strengthening of multicultural relations and their positive deepening.

The project builds on in some dimensions more broadly, and in some points it has a narrower intention according to the given possibilities and abilities that we were able to provide within this type of event. It moves on the general intentions of gender equality in line with the EU Strategy on Gender Equality for 2020-2025. Through lectures and discussions, we want to point out the persistent gender inequality and try to reduce the gap at the level of the municipality and the surrounding area and at the level of partner municipalities.

By focusing primarily on the smallest generation of Romani people in the long run and adapting the other generation to everyday social life, it is based on the National Strategy for Romani Integration.

The output of the project should be the measures applicable to each partner municipality and their subsequent evaluation in the coming period. The purpose and purpose of the multicultural project is to exchange information, but also to exchange the experiences that the partner cities have in the integration process from their own experience and with which they are willing to share within this partner partnership, in order to move forward together for better cooperation.

The project thus acquires a transnational dimension, from which other surrounding partner communities can also gain experience at the local, regional or international level in building a new story of Europe.

2. QUALITY

2.1 Concept and methodology

Concept and methodology

Outline the approach and methodology behind the project. Explain why they are the most suitable for achieving the project's objectives. Include ethical and safety considerations to ensure that target groups are not subjected to harm in any way.

Note: Methodology is not a list of activities but are instruments, approaches that will be used, applied and created.

The approach and methodology of the project is aimed at reaching the widest possible target group, which are productive people and the new generation of Europe.

1. Variousness, diversity, science: The 3-day program event cooperates with the ideology and principles of the project, which are designed and constructed so that the individual topics and principles reflect .. They take the form of programs, lectures, presentations, workshops and dialogues on solidarity, Euroscepticism , culture, politics, education and culture within the EU, but also about increasingly sensitive racial discrimination and the widening of gender gaps. The programme's methodology includes raising children's intelligence levels against racism and combating gender stereotypes.
2. Consensus method - is built on the basis of prior cooperation between the participating partners, in which they cooperate in the spirit of advancing nations, building general education about European integration, on the basis of solidarity and common values exchange of information and experience at regional level. The goal of each partner community is to ensure the well-being of its inhabitants by respecting democracy and fundamental rights, the principle of tolerance without any manifestations of racial or gender discrimination. By exchanging and disseminating good practice and experience, partners can move faster in shaping the well-being of their citizens. It will ensure the same attention and the same space for each partner municipality and its representatives, respecting the principle of tolerance.

3. The program schedule is designed to cover each topic and to create a clear set of information that will allow participants to understand the individual issues, increase the motivation:
 - the elections to the European Parliament
 - to participate and be an active creator of local self-government as well as the overall EU community
 - to enhance cultural heritage at local, regional and European level
4. The preparation and implementation team will oversee the achievement of the project's objectives and priorities, which will ensure that the programs themselves - lectures, seminars, workshops, expert meetings, interactive games for children and young people, reflect the principles and objectives of the project.
5. The implementation team will organize the progress of the project, which will be assisted, by volunteers in order to ensure and adhere to the quality and scope of the project while respecting the principle of gender equality and without racial discrimination. Local community centers will work for help, working closely with the socially disadvantaged and the local Romani community.
6. The methodology of the concept is built so that the output is:
 - increasing mutual tolerance and friendship between different nations and nationalities, with an emphasis on cultural heritage,
 - promoting reciprocity and belonging to the EU, tolerance, solidarity, gender or ethnic equality,
 - increasing the general overview and importance of turnout in the EU elections in 2024,
7. The concept of the project has been carefully planned and designed to be entertaining, but also educational, upbringing and educational, so that the message it includes reaches the active participants in the project so that they can disseminate it to non-participants.
8. The group will be supervised by a group of volunteers, representatives of community anti-discrimination centers, representatives of the partners within the implementation team to ensure that the idea itself and the objectives of the project are fulfilled.
9. Promotion will take place at several levels with a view to reaching as many participants as possible. The individual partners will ensure promotion in their territory using the most effective tools for disseminating the project idea. Promotion itself will call for tolerance, solidarity, belonging, gender and ethnic equality, as well as cultural diversity.
10. The progress of the project will be evaluated in the final consortium of partners, where they will evaluate the progress - discussing the pros and cons of the project and taking the consequences will take measures to eliminate shortcomings and improve the informative value of the project and future cooperation

2.2 Consortium set-up

Consortium cooperation and division of roles (if applicable) *(n/a for Town Twinning and Programme Contact Points)*

Describe the participants (Beneficiaries, Affiliated Entities and Associated Partners, if any) and explain how they will work together to implement the project. How will they bring together the necessary expertise? How will they complement each other?

In what way does each of the participants contribute to the project? Show that each has a valid role and adequate resources to fulfil that role.

Note: When building your consortium you should think of organisations that can help you reach objectives and solve problems.

n/a

2.3 Project teams, staff and experts

Project teams and staff

Describe the project teams and how they will work together to implement the project.

List the staff included in the project budget (budget category A) by function/profile (e.g. project manager, senior expert/advisor/researcher, junior expert/advisor/researcher, trainers/teachers, technical personnel, administrative personnel etc. and describe briefly their tasks. Provide CVs of all key actors (if required).

Note: Please ensure a gender-balanced representation in the composition of project teams and staff performing the action.

Name and function	Organisation	Role/tasks/professional profile and expertise
Anikó Rábay - mayor	The municipality of Ohrady - Slovakia	The municipality of Ohrady as a beneficiary take care about the main roles as the main organizer and coordinator of the event. The mayor will provide the organizational part concerning the accommodation and meals of the delegation of partners and outgoing participants from abroad
JUDr – Tibor Rózsár- mayor	The municipality of Mostová - Slovakia	The partner and the manager of the project will be involved in the implementation of the program in the Member States and the program. These activities are actively supported by all activities in the country. Official representatives of the municipality will take part in negotiations on the new potential of the partnership.
Szebenszkiné Palik Katalin - mayor	The municipality of Erdőkürt - Hungary	The role of Erdőkürt will also be helping with the preparation of the event and ensure the participation of their inhabitants of all ages. The event will be attended by representatives of the municipality, representatives of non-profit organizations, cultural and social groups and dance groups. Besides the participation of its inhabitants, the municipality will also ensure the promotion of the project, i.e. distribution of promotional materials in their region. In addition, during the event, they will help the organizing team and coordinate their people through a designated person who will be in charge of leading their group of participants.
Kiss Györgyné - mayor	The municipality of Tiszaújváros - Hungary	will actively assist the main organisers at the preparation of the event. It will ensure the participation of its inhabitants. The event will be attended not only by representatives of the municipality and non-profit organizations, but also by dance and music groups, which will participate actively in the program within the framework of the submitted project. It will also provide information to the people in their region concerning the implementation of the event.
Streženecki Stella - mayor	Municipality of Hejőkürt - Hungary	will actively assist the main organisers at the preparation of the event. It will ensure the participation of its inhabitants, dance and groups. provide information to the people in their region concerning the implementation of the event.
Téglás János- mayor	Municipality of Strekov - Slovakia	His task is to spread the message and the idea among its members and partners, to ensure their participation in the event. Within the project, it fulfills only a co-organizing function.

Outside resources (subcontracting, seconded staff, etc)

If you do not have all skills/resources in-house, describe how you intend to get them (contributions of members, partner organisations, subcontracting, etc).

If there is subcontracting, please also complete the table in section 4. Moreover, ensure that subcontractors are aware of gender mainstreaming and non-discrimination mainstreaming.

The organization of the project, which includes the preparation phase, promotion, catering, accommodation, animators, booths and various necessary tasks will be provided by representatives of partners and volunteers. In the event that any of the tasks cannot be secured, potential external contractors will be contacted.

2.4 Consortium management and decision-making

Consortium management and decision-making (if applicable) *(n/a for Town Twinning and Programme Contact Points)*

Explain the management structures and decision-making mechanisms within the consortium. Describe how decisions will be taken and how regular and effective communication will be ensured. Describe methods to ensure planning and control.

Note: The concept (including organisational structure and decision-making mechanisms) must be adapted to the complexity and scale of the project.

n/a

2.5 Project management, quality assurance and monitoring and evaluation strategy

Project management, quality assurance and monitoring and evaluation strategy

Projektový manažment, zabezpečenie kvality a stratégia monitorovania a hodnotenia

Describe the measures planned to ensure that the project implementation is of high quality and completed in time.

Describe the methods to ensure good quality, monitoring, planning and control.

Describe the evaluation methods and indicators (quantitative and qualitative) to monitor and verify the outreach and coverage of the activities and results (including unit of measurement, baseline and target values). The indicators proposed to measure progress should be relevant, realistic and measurable.

Note: The monitoring and evaluation strategy should also incorporate gender and non-discrimination considerations in order to measure changes and assess impact on gender equality issues. The indicators should be gender responsive so that they can measure gender equality changes over time. For instance, a gender responsive indicator can measure the increase in women's rate of employment or changes in social attitudes towards gender roles in work-life balance. The evaluation should be participatory and inclusive to all stakeholders, ensuring that women's and men's voices are prevalent throughout the entire evaluation process.

Project management consists of individual, which includes several activities:

1. Preparatory and implementation team - led by the mayor of Ohrady - Ing. Anikó Rábay, as the main organizer and recipient of the grant. This part of the project consists of preparatory work - preparation of a schedule, containing a time horizon defined for the implementation of individual points of the project. Within this phase, the beneficiary and the partner municipalities will agree on the progress of work and division of tasks within the project implementation.
 - The municipality of Mostová will actively communicate with the partners in the preparation of the event and the implementation of the set program. It will also play an irreplaceable role in creating a partnership agreement that will unite all municipalities into one big partnership.
 - The other partners will be an active part of the preparation team and in the preparation of the project, in which the tasks of the preparation team will be redistributed and their representatives of the implementation team will be appointed.
2. Project management - will be provided by appointed representatives of partner cities headed by the mayor of Ohrady, as the main organizer. The role of this team is to coordinate the course of the project, adherence to the schedule, the project within pre-scheduled regular meetings - conference calls. During these meetings, they will review compliance with the quality and timeliness of project implementation in accordance with the established schedule, maintaining the principles of gender equality, tolerance, and non-discrimination during project implementation. As part of the inspection, they will focus on:
 - compliance with project objectives and priorities
 - maintaining the prohibition of discrimination

- maintaining the principle of gender equality

In accordance with the individual stages of the project, a quality control of the project will be carried out on an ongoing basis. The management team will be set up in such a way as to ensure gender equality of the evaluators, ie equality between men and women.

3. Publicity of the project and information - publicity of the project will be provided by each partner at their own expense. The criterion for participation will be conditional on maintaining gender equality, ie an equal ratio of men and women. The source of dissemination and publicity will be left optional and each partner will choose the most effective and proven way to be effective for its citizens. The form chosen will be mainly on the websites of the partners and social networks, or information leaflets prepared for this project.
4. Adherence to the quality and fulfillment of project objectives - The management team sets a precise schedule for summarizing the completed tasks and tasks to be performed. Each member of the team will have an important position with a defined list of tasks, which he will be responsible for and for which he is responsible to the management team.

The management team will continuously carry out inspections of completed tasks also at its management level, through conference interviews using applications providing long-distance calls between several participants. The intensity of the coordination of tasks will be determined by the approaching time of the event. These bi-weekly meetings are scheduled at the outset and the meetings are intensified on a weekly basis with the approaching project implementation date in order to ensure the smooth running of the project and to pay close attention to every single detail concerning the organization of the project, the participants, lecturers, animators, the necessary technique for holding cultural performances and all other cultural and educational events and for the presentation of nations.

The teams will be set up while maintaining the principle of gender equality, so that the proportion of men does not exceed the proportion of women in each team.

Invited participants are INTERNATIONAL participants

	Name of municipality	Country	women	men	Total number of participants
1.	Municipality of Ohrady	Slovakia	450	450	900
2.	Municipality of Mostová	Slovakia	36	34	70
3.	Municipality of Erdőkürt	Hungary	25	25	70
4.	The municipality of Tiszaújváros - Hungary	Hungary	25	25	70
5.	The municipality of Hejőkürt	Hungary	25	25	70
6.	Municipality of Strekov	Slovakia	25	25	70
			586	584	1250
Number of indirect participants: 1000					

2.6 Cost effectiveness and financial management

Cost effectiveness and financial management (n/a for prefixed Lump Sum Grants)

Describe the measures adopted to ensure that the proposed results and objectives will be achieved in the most cost-effective way.

Indicate the arrangements adopted for the financial management of the project and, in particular, how the financial resources will be allocated and managed within the consortium.

 Do NOT compare and justify the costs of each work package, but summarize briefly why your budget is cost effective.

n/a

3. IMPACT

3.1 Impact and ambition

Impact and ambition

Define the short, medium and long-term effects of the project.

Who are the target groups? How will the target groups benefit concretely from the project and what would change for them? In what way will the gap identified be reduced? How will the activities contribute to improve the situation (difference between starting point/state of play and the situation after the end of the project?) How will the activities contribute to the promotion and advancement of gender equality and non-discrimination mainstreaming?

Does the project aim to trigger change/innovation? If so, describe them and the degree of ambition (progress beyond the status quo).

Note: Results/outcomes are immediate changes that materialise for the target groups after the end of the project (e.g. improved knowledge, increased awareness). Results/outcomes are different to deliverables. Deliverables are activities undertaken and outputs produced with the resources allocated to the project, e.g. training courses, conferences, manuals, video etc.

When defining expected results/outcomes and deliverables please consider if and how they will reduce, maintain, or increase inequalities between women and men, boys and girls, in all their diversity. What gender, age and disability differentiated results can be expected? How expected results will affect women and men, boys and girls from a range of diverse social groups, differently?

The individual effects of the project's impact in terms of future prospects can be divided into:

1. With short-term effect - important in raising awareness and attitudes towards the EU, raising awareness of the richness of Europe's cultural and linguistic environment, raising awareness of the importance of strengthening the EU integration process in solidarity, leading debates and promoting Europe's future.
Currently, one of the most important topics is the elections to the European Parliament in 2024 and the related education of EU citizens, especially by disseminating directly in the front line at personal meetings and live performances and lectures, where citizens can directly address their ambiguities and questions to competent stakeholders.
The short-term effect of the project also includes addressing the ongoing fight against the COVID 19 pandemic and raising awareness of the importance of vaccination and thus creating collective immunity, highlighting other important anti-pandemic measures taken in the interests of citizens.
2. The medium-term objectives and effects of the project will be evaluated on the basis of the project outputs. On the basis of them, the measures applicable after the end of the project and the following adaptation period will be taken. Summarizing the outputs and transforming the measures and objectives adopted by the individual participants so that the individual measures and procedures can reflect and adapt as much as possible to the needs and characteristics of the population of the region of the participating partners.
3. In the context of long-term effects, we want to focus on the problem of persistent Romani issues and their integration into society, as well as on persistent gender equality and discrimination at several levels of society. We see the solvability of the problem in active work with the problem population in cooperation with volunteers and community centers - in an effort to gradually adapt them to the community, the labor market, socialization. We want to focus primarily on children at an early age, to address their habits, to socialize them already in preschool.

In line with the EU strategy, the long-term goal is to reduce the gap between men and women, especially in the labor market and employment conditions, in the remuneration and burden on women.

The target group of the project is regardless of age, race or origin. However, we are focusing on an active population group that has the greatest potential to shape society and can formulate a new EU story.

In relation to discrimination, through lectures by experts, there is a targeted effort to transform old gender stereotypes rooted in relation to the position of women in society. By pointing out the multicultural societies that live in symbiosis and to a large extent, it is possible to point out the reality of the functioning of a society without gender or other discrimination based on racial or ethnic hatred.

The aim of the project is to equalize the population as much as possible by clarifying the importance of the position of women in society as well as men. The result is the expected change of mindset and the breakdown of old-rooted gender stereotypes in the relationship between men and women in society, the effort to integrate maladapted citizens into society.

An important point of discrimination is the reduction of hatred towards the maladapted population and the search for tools and methods applicable in the individual conditions of the project participants.

The main benefits of the project are multicultural awareness raising, deepening belonging, building solidarity and friendly relations within the EU, raising awareness of the EU institution itself and raising awareness of its importance, functioning and importance, promoting the exchange of information between citizens of different countries, strengthening mutual understanding.

Emphasis will be placed on the importance of the cultural heritage of the peoples of Europe, raising awareness of the forthcoming European elections and raising awareness of the institution itself called the "EU":

3.2 Communication, dissemination and visibility

Communication, dissemination and visibility of funding

Describe the communication and dissemination activities which are planned in order to promote the activities/results and maximise the impact (to whom, which format, how many, etc.). Clarify how you will reach the target groups, relevant stakeholders, policymakers and the general public and explain the choice of the dissemination channels.

Describe how the visibility of EU funding will be ensured.

Communication and dissemination activities should also contribute to the promotion of gender equality and non-discrimination. Communication materials should use gender inclusive language and positive visual representations. E.g.: When developing videos or leaflets ensure that women and men, in all their diversity, are equally represented in a non-stereotypical fashion and portrayed in active empowered roles. In addition, consider using communication channels that they are accessible to general audience, in particular to persons with disabilities, or people from marginalised groups.

Project dissemination plays an important role in reaching the target group in order to inform the public about the project implementation and at the same time to disseminate and share the project results among the direct and indirect target groups.

Accordingly, and appropriate means shall be used for this purpose. As a dissemination tool, we have chosen tools that cover the entire target group. The very beginning of the promotion is limited to 1 month before the project date. However, this period is preceded by the graphic and textual design itself and the production process of the promotional materials themselves, which is limited so that dissemination begins at least 1 month before the project date in order to reach as many target groups as possible. The duration will be bridged for the entire duration of the event and then the results of the project will be promoted. Promotional materials will be ready to begin with. They consist of leaflets, posters, billboard-sized advertisements, invitations, diplomas for partners' honorary representatives. They will be produced in multilingual versions (SK, HU) so that their partners can promote them in their own environment.

Local media and information channels related to the placement of the program, such as social sites and community, general websites, will also be used for promotion. Social media (facebook) will also be used, where information about the project will also be published. Volunteers from the participating partners will ensure that the leaflets reach as many households in and around the partner municipalities as possible. Promotional materials include the mission of the project itself and short program briefings. Brochures with a summary of the project will be prepared, which contain an introduction to the project partners, the purpose of the project and its results, the program schedule and, of course, photo documentation. The brochure will be published electronically on the websites of our partners. Memorials are unforgettable for

propaganda, so that over time, participants can recall the importance of a set of events from these days and spread the message in their neighborhood among non-participants. Special emphasis will be placed on creating a commemorative film about the project, which will be recorded in DVD format. The commemorative film will be produced in several language versions, in particular in the partners' mother tongues and the universal English version, in order not only to address the participants, but also to spread the message to as many countries as possible. After the event, a report on the results of the event, including photo documentation, will be published on the website of the municipality of Ohrady (<https://www.obecohrady.sk/>).

The short film will be available for download on our partners' websites in the language of their choice. Through this practice, we also want to educate citizens and provide a general overview of the role of the European Union in our daily lives. The participants will be given souvenirs in the form of mugs, pens, key rings, magnets and as part of the modern world of mouth masks with the project logo. Commemorative items and other promotional materials will be provided with the European Union logo to inform participants that the project has been supported by and created by the European Union.

3.3 Sustainability and continuation

Sustainability, long-term impact and continuation

Describe the follow-up of the project after the EU funding ends. How will the project impact be ensured and sustained?

What will need to be done? Which parts of the project should be continued or maintained? How will this be achieved? Which resources will be necessary to continue the project? How will the results be used?

Are there any possible synergies/complementarities with other (EU funded) activities that can build on the project results?

The general aim of the project is to explain the position and role of the EU as a global institution in the areas in which it has competences, why it needs to act and what the results of its work are. The aim of the presentation on the EU from different perspectives is to increase general public awareness. Lectures, presentations, workshops, open debates facilitate the EU's approach in both traditional and less traditional ways, strengthen the European integration process on the basis of solidarity, raise awareness and motivate citizens to the forthcoming European elections.

The aim of the project is, in addition to general information for the public and the young generation, to involve them in building a common European Union in accordance with the "Conference on the Future of Europe" in the sense of building a bottom-up approach. The role of each partner will be to create conditions where residents will be able to put forward their ideas and ideas for improving and enhancing local life, but also living in the interests of a common Europe.

The participants will be guided to present their suggestions on the web portal of the Conference on the Future of Europe and to give the importance, inspiration and initiative of the young generation to shape the future.

The main pillars of the project are increasing European solidarity, harmonizing gender equality, non-discrimination and combating the COVID epidemic¹⁹. Getting to know the EU creates a sense of unified European awareness and solidarity for all actors and brings the EU closer to the citizens of each Member State and helps to increase equality and belonging. Getting to know the EU and the cultural mobilization of European citizenship will increase citizens' interest in learning about European multiculturalism.

The aim and result of this and the project itself is to increase solidarity and co-ownership between the partners and participants in the project and thus give the project itself a transnational dimension, which will set a precedent for other municipalities, regions, nations or communities.

The long-term goal of the project in cooperation with partners is to adopt measures and cooperation strategies in which they can follow the measures taken in the long term, exchange mutual experiences in improving gender equality and anti-discrimination, replace inapplicable and non-functional measures, to which the measures taken are aimed in terms of gender equality and racism.

The partners will involve local volunteers, educators, psychologists, local community centers, women's associations and social workers to implement the measures taken, and the volunteers will help to realize the long-term goals of the project at the local level.



The final part of the project contains a summary of the project within a partnership conference, where the partners evaluate the short-term effectiveness of the project and take measures to achieve medium and long-term goals. The sustainability of the project will be funded from the municipality's own budget and in case of calls, grants for non-repayable financial contributions provided by the EU or within the partner country, financial contributions will be requested for sustainability and improvement of the project in accordance with the project objectives.

The result of the project will be the planning of the sustainability of the project with regard to individual objectives, on the basis of which appropriate measures will be taken for their adequate feasibility with respect to the given issue. The partners will agree on a cooperation strategy regarding the implementation of the measures taken even after the end of the project, based on the measures taken.

4. WORK PLAN, WORK PACKAGES, TIMING AND SUBCONTRACTING

4.1 Work plan

Work plan

Provide a brief description of the overall structure of the work plan (list of work packages or graphical presentation (Pert chart or similar)).

The location of the programs will be implemented in Ohrady from 04/08/2023, until 06/08/2023.

Participation:

Municipality of Ohrady - Slovakia - 900
Municipality of Mostová – Slovakia - 70
Municipality of Erdőkürt – Hungary - 70
The municipality of Tiszakürt - Hungary - 70
The municipality of Hejőkürt - Hungary - 70
Municipality of Strekov -70

Number of indirect participants: 1000

The project is implemented as a three-day event filled with activities dedicated to various topics or target groups. The activities of the event were designed to perfectly match the idea of the project and to address each priority and will be presented at a level that will be understood by everyone involved, whether children, adults or retirees.

04.8.2023 - Friday - joint progress for the new EU

The first day is accompanied by a solemn welcome of partners, who will be welcomed with hospitality in accordance with local traditional customs. The partners will be welcomed by local specialties and traditional dishes, which will be accompanied by a rich cultural program of folk traditions. The partners will then introduce themselves as well as their own traditional cultural values and folklore.

The first day will be built on awareness of the richness of Europe's cultural and linguistic environment. It will be carried in a spirit of tolerance, solidarity and belonging.

We gain an overview of the culture of each country by imagining their traditions, applied arts and folk customs. We would like to point out the cooperation and tolerance of different cultures within the European Union.

Lectures and interactive trainings will be waiting for the participants on the first day. We want to pay special attention to the issue of the COVID19 pandemic - education will be spread by doctors about the importance of collective responsibility and immunity. This theme will accompany all 3 days

Activities:

- a ceremonial welcome from the partners' delegation
- performance of folk dance ensembles of participating partners
- presentation of folk songs and traditional folk songs by choirs
- music program and dance meeting for the public with performing partners.

5/8/2023 - Saturday - Our future is in our hands

The professional community of the society (teachers, professors, politicians) will provide relevant information through lectures, seminars and free discussions on the importance of European elections, persistent gender inequality, various manifestations of discrimination, especially against the Romani minority. With the help of a Member of the European Parliament, we will explain the mechanism of the European elections, the role of Members in our countries, the European Parliament following the forthcoming elections in 2024. We want to appeal to the need to involve young people in building the future EU. We will explain the functioning of the "Conference on the Future of Europe" specifically for young people and at the same time we want to motivate them to participate more actively in the creation of local government. **Activities:**

- workshops, seminars, presentations,
- gastro festival - typical and traditional presentation of partners' dishes
- performance of folk dance ensembles of participating partners
- programs for children
- in a playful and educational way we want to educate and encourage children in the name of tolerance and solidarity by tolerating other cultures, air castles for children
- free discussions aimed at young people regarding their involvement in local government building and shaping the future of the EU, on European elections, solidarity, tolerance and belonging.
- lectures and discussions
- presenting ideas on the integration of Romani people into society at the local level
- football tournament between partner teams
- table tennis tournament between partner teams
- local music street dance entertainment with the participation of the general public and partners

We consider it important to explain and understand the concepts that have become the cornerstones of the Union, such as solidarity, volunteering and tolerance, the integration process. We want to actively involve the participants in shaping the future of the EU by participating in the programs within the project. The individual programs have been built in such a way that they are consistent and follow each other, creating a coherent whole about the EU itself and its priorities. The activities are designed to reach every age group, but focus on the opinion-forming young generation holding the future of the EU.

06/08/2023 - Sunday - The future with the eyes of Europeans

On the third and last day, as well as the final day, a meeting of 6 municipalities will take place to sign a commemorative memorandum following the Partnership and Mutual Cooperation Agreement and in accordance with the results of this project. In the final phase of the day, the participating partners will open the final meeting at a "round table", where they will evaluate the productivity and contribution of the project in accordance with the principles and idea of the project.

Activities:

- festive mass
- presentations and workshops
- Fun and creative street for children
- meeting of partners and evaluation of the project
- setting future priorities for joint cooperation
- farewell to the partner delegation

Volunteers, volunteer associations and community centers in the project: Their role is to help involve participants in project programs. Avoid discrimination between accountants, maintain dignity in the context of gender equality. Within the project, they will play an important role in the integration of the Romani population into society. Volunteers will conduct a public opinion survey to assess the state of gender equality, the degree of discrimination between participants

4.3 Timetable

Timetable (projects up to 2 years)

Fill in cells in beige to show the duration of activities. Repeat lines/columns as necessary.

Note: Use the project month numbers instead of calendar months. Month 1 marks always the start of the project. In the timeline you should indicate the timing of each activity per WP.

ACTIVITY	MONTHS																							
	M 1	M 2	M 3	M 4	M 5	M 6	M 7	M 8	M 9	M 10	M 11	M 12	M 13	M 14	M 15	M 16	M 17	M 18	M 19	M 20	M 21	M 22	M 23	M 24
Task 1.1 - Working together for a new EU																								
Task 1.2 - Our future is in our hands																								
Task 1.3 - The future with the eyes of Europeans																								

Timetable (projects of more than 2 years)

Fill in cells in beige to show the duration of activities. Repeat lines/columns as necessary.

Note: Use actual, calendar years and quarters. In the timeline you should indicate the timing of each activity per WP. You may add additional columns if your project is longer than 6 years.

ACTIVITY	YEAR 1				YEAR 2				YEAR 3				YEAR 4				YEAR 5				YEAR 6			
	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4
Task 1.1 - ...																								
Task 1.2 - ...																								
Task ...																								

4.4 Subcontracting

Subcontracting

Give details on subcontracted project tasks (if any) and explain the reasons why (as opposed to direct implementation by the Beneficiaries/Affiliated Entities).

Subcontracting — Subcontracting means the implementation of ‘action tasks’, i.e. specific tasks which are part of the EU grant and are described in Annex 1 of the Grant Agreement.

Note: Subcontracting concerns the outsourcing of a part of the project to a party outside the consortium. It is not simply about purchasing goods or services. We normally expect that the participants have sufficient operational capacity to implement the project activities themselves. Subcontracting should therefore be exceptional.

Include only subcontracts that comply with the rules (i.e. best value for money and no conflict of interest; no subcontracting of coordinator

tasks). Make sure that subcontractors are aware of the principles of gender mainstreaming and non-discrimination mainstreaming.

Work Package No	Subcontract No (continuous numbering linked to WP)	Subcontract Name (subcontracted action tasks)	Description (including task number and BEN to which it is linked)	Estimated Costs (EUR)	Justification (why is subcontracting necessary?)	Best-Value-for-Money (how do you intend to ensure it?)
	S1.1					
	S1.2					

Other issues:

If subcontracting for the project goes beyond 30% of the total eligible costs, give specific reasons.

Insert text

5. OTHER

5.1 Ethics and EU values

Ethics and EU values

Describe ethics issues that may arise during the project implementation and the measures you intend to take to solve/avoid them.

Describe how you will ensure gender and non-discrimination mainstreaming in the project cycle. This means integrating gender equality and non-discrimination considerations in the design, implementation, monitoring and evaluation of project activities. Projects activities should be pro-active and contribute to the equal empowerment of women and men, girls and boys, in all their diversity, and ensure that they achieve their full potential, enjoy the same rights and opportunities. Gender and non-discrimination mainstreaming are a key mechanism for achieving gender equality and combating multiple and intersecting discrimination. In the delivery of project activities gender mainstreaming shall be ensured by systematically monitoring access, participation, and benefits among different genders, and by incorporating remedial action that redresses any gender inequalities and discriminatory effects in implementation of planned activities. The activities shall also seek to reduce levels of discrimination suffered by particular groups (as well as those at risk of multiple discrimination) and to improve equality outcomes for individuals.

If your project has a direct or indirect impact on children and their rights, indicate it clearly here. Make sure that your project is based on a child rights approach, i.e. that all the rights of the EU Charter of Fundamental Rights and the United Nations Convention on the Rights of the Child (UNCRC) and the Optional protocols, are promoted, respected, protected and fulfilled. The project should address children as rights holders and should ensure their participation in the design and implementation of the project. If you will have direct contacts with children you will have to provide a child protection policies in line with the [Keeping Children Safe Child Safeguarding Standards](#).

Explain how you intend to address privacy/data protection issues related to data collection, analysis and dissemination.

Outline measures to be taken and the policies in place to guarantee full compliance with the EU values mentioned in Article 2 of the Treaty on the European Union and Article 21 of the EU Charter of Fundamental Rights.

Given previous experience in organizing and implementing a similar project, the assumption of the occurrence of ethical issues is minimal, even zero.

The objectives and idea of the project is in accordance with Art. 21 of the EU Charter of Fundamental Rights, which prohibits any discrimination based on sex, race, color, ethnic or social origin, genetic characteristics, language, religion or belief, political or other opinion, membership of a national minority, property, birth, disability, age or sexual orientation.

We consistently take these principles into account in the project. As part of the implementation phase, suspicious groups of people will be monitored and, in the event of a suspected potential conflict of interest with the help of volunteers, the situation will be mediated without conflict. Discrimination on the grounds of belonging to the Romani ethnic group is one of the most widespread in Slovakia, which is why it is given special horizontal priority by marginalized Romani communities.

The pillars of the project correspond to Art. 2 of the EU Treaty, as the Union is based on the values of respect for human dignity, freedom, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities, the provisions of Art. 2 of the EU Treaty. The preparatory phase of the project itself reflected gender equality on the one hand, when setting up the preparatory and implementation team, as well as homogeneity in the proportion of project participants. The priority in setting up the teams was to oversee the composition of the partner delegation in accordance with the principle of gender equality. The program schedule of the project was designed so that both men and women, girls and boys could participate fully, to use their full potential and to enjoy the same rights and opportunities provided by the project, to be able to submit their ideas and proposals on an equal basis, to ensure equal access to each activity evenly without discrimination on grounds of sex or nationality.

Due to the fact that children are also one of the target groups, increased protection within the project is placed on their protection and safety. The project ensures compliance with the EU Charter of Fundamental Rights and the UN Convention on the Rights of the Child (UNCRC) and Optional Protocols, and with the Standards for the Protection of Children. The protection of children will also be ensured in accordance with valid legal regulations in the territory of Slovakia. Activities dedicated to children will be able to perform only trained on the basis of many years of experience with working with children, or only pedagogical staff.

Municipality of Ohrady confirm that the Child Protection measures of our municipality of Ohrady are in line with the guidelines "Child safeguarding standards and how to implement them". These measures are based on the following set of principles:

- All children have equal rights to protection from harm

- Everybody has a responsibility to support the protection of children.
- The Municipality of Ohrady has a duty of care to children with whom they work, are in contact with, or who are affected by their work and operations.
- All actions on child safeguarding are taken in the best interests of the child, which are paramount.

The collection, processing and collection of personal data will be carried out in accordance with each partner's internal information system, set up for the collection, processing and storage of personal data and in accordance with international standards governing personal data (GDPR), as the project is based on a cross-border partnership. This data will be able to be collected by trained staff of the partners, authorized to collect, process and collect personal data in accordance with the national law governing the processing of personal data of each country and also in accordance with the EU GDPR.

5.2 Security

Security
Not applicable.

6. DECLARATIONS

Double funding	
Information concerning other EU grants for this project  Please note that there is a strict prohibition of double funding from the EU budget (except under EU Synergies actions).	YES/NO
We confirm that to our best knowledge neither the project as a whole nor any parts of it have benefitted from any other EU grant (including EU funding managed by authorities in EU Member States or other funding bodies, e.g. Erasmus, EU Regional Funds, EU Agricultural Funds, European Investment Bank, etc). If NO, explain and provide details.	Yes
We confirm that to our best knowledge neither the project as a whole nor any parts of it are (nor will be) submitted for any other EU grant (including EU funding managed by authorities in EU Member States or other funding bodies, e.g. Erasmus, EU Regional Funds, EU Agricultural Funds, European Investment Bank, etc). If NO, explain and provide details.	Yes

Financial support to third parties (if applicable) <i>If in your project the maximum amount per third party will be more than the threshold amount set in the Call document, justify and explain why the higher amount is necessary in order to fulfil your project's objectives.</i>
Insert text

ANNEXES

LIST OF ANNEXES

Standard

Detailed budget table/Calculator (annex 1 to Part B) — *mandatory for Lump Sum Grants (see [Portal Reference Documents](#))*

CVs (annex 2 to Part B) — *mandatory, if required in the Call document*

Annual activity reports (annex 3 to Part B) — *mandatory, if required in the Call document*

List of previous projects (annex 4 to Part B) — *mandatory, if required in the Call document*

Special

Other annexes (annex 5 to Part B) — *mandatory, if required in the Call document*

LIST OF PREVIOUS PROJECTS**ZOZNAM PREDCHÁDZAJÚCICH PROJEKTOV**

List of previous projects <i>Please provide a list of your previous projects for the last 4 years.</i> <i>Korábbi projektek listája</i> <i>Kérjük, adja meg az elmúlt 4 év korábbi projektjeinek listáját.</i>					
Participant	Project Reference No and Title, Funding programme Projekt referencia száma és címe, finanszírozási program	Period (start and end date) Időszak (kezdő és befejező dátum)	Role (COO, BEN, AE, OTHER) Szerep	Amount (EUR) Összeg (EUR)	Website (if any) Weboldal (ha van)
The municipality of Ohrady	Let's play it safe- designed for children TTSK	2021	BEN	1700	www.ohrady.sk
The municipality of Ohrady	Day of reading in the municipality of Ohrady – designed for children TTSK	2021	BEN	1000	www.ohrady.sk
The municipality of Ohrady, of Erdőkürt	Development of tourism infrastructure in the municipalities of Ohrady and Erdőkürt SKHU/1601/1.1/22 Interreg V-A	2019 - 2020	BEN	824 103,59 EUR	www.ohrady.sk
The municipality of Ohrady	Reconstruction of the building - nursery school Ohrady 310041A557	2017 – 2018	BEN	185 728,60 EUR	www.ohrady.sk
The municipality of Ohrady	Internal reconstruction of nursery school Ohrady BGA/7687/2018	2018	BEN	218 394,00 EUR	www.ohrady.sk
The municipality of Ohrady FCC Slovensko a.s.	"Farewell to the summer"	2021	BEN	300,00 EUR	www.ohrady.sk
The municipality of Ohrady	"Greener fences"	2021	BEN	16676,00 EUR	www.ohrady.sk

Trnavský samosprávny kraj					
The municipality of Ohrady Trnavský samosprávny kraj	“Day of reading in Ohrady”	2021	BEN	1.000,00 EUR	www.ohrady.sk
The municipality of Ohrady Trnavský samosprávny kraj	“Let’s play safe	2021	BEN	8.461,00 EUR	www.ohrady.sk
The municipality of Ohrady	Improving school canteen equipment	2021	BEN	5389,00 EUR	www.ohrady.sk
The municipality of Ohrady	Revitalization of the centre oh Ohrady	2021	BEN	21.520,00 EUR	www.ohrady.sk
The municipality of Ohrady	Reconstruction of the mini playground	2021	BEN	33.660,00 EUR	www.ohrady.sk
The municipality of Ohrady	Local communication - roads	2021	BEN	21.673,00 EUR	www.ohrady.sk

CERV Programme - Citizens engagement and participation strand: Town Twinning		
Estimated EU contribution		
ATTENTION: The list of events has to correspond with the list of work-packages described in part B and the events listed in part C. Please use the same order! 1 EVENT = 1 WORK-PACKAGE		
Project title:	Together we create the better future of EU	
Event (Work Package) Number	Number of International participants (manual input)	Lump Sum (automatic)
1	>205	EUR 30 000
2		EUR 0
3		EUR 0
4		EUR 0
5		EUR 0
6		EUR 0
Total Amount		EUR 30 000

HISTORY OF CHANGES		
VERSION	PUBLICATION DATE	CHANGE
1.0	01.04.2021	Initial version (new MFF)
	26.09.2022	Deleted page 1-2, sections 2.7, 4.2, management and effort as included in LS, updated the table of consent, added budget calculator sheet

ANNEX 2

ESTIMATED BUDGET (LUMP SUM BREAKDOWN) FOR THE ACTION

Forms of funding	Estimated EU contribution	
	Estimated eligible lump sum contributions (per work package)	Maximum grant amount ¹
	WP1 A new era of the EU	
	Lump sum contribution	
	a	b = a
1 - OBEC OHRADY	30 000.00	30 000.00
2 - Mostova		
3 - Erdőkürt Község		
4 - Tiszakürt		
5 - Hejőkürt Község		
6 - Obec Strekov		
Σ consortium	30 000.00	30 000.00

¹ The 'maximum grant amount' is the maximum grant amount fixed in the grant agreement (on the basis of the sum of the beneficiaries' lump sum shares for the work packages).

FINANCIAL STATEMENT FOR THE ACTION FOR REPORTING PERIOD [NUMBER]

EU contribution												
Eligible lump sum contributions (per work package)												Requested EU contribution
	WP1 [name]	WP2 [name]	WP3 [name]	WP4 [name]	WP5 [name]	WP6 [name]	WP7 [name]	WP8 [name]	WP9 [name]	WP10 [name]	WP [XX]	
Forms of funding	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	
Status of completion	COMPLETED	COMPLETED	COMPLETED	COMPLETED	COMPLETED	COMPLETED	COMPLETED	PARTIALLY COMPLETED	PARTIALLY COMPLETED	COMPLETED	NOT COMPLETED	
	a	b	c	d	e	f	g	h	i	j	k	$l = a + b + c + d + e + f + g + h + i + j + k$
1 – [short name beneficiary]												
1.1 – [short name affiliated entity]												
2 – [short name beneficiary]												
2.1 – [short name affiliated entity]												
X – [short name associated partner]												
Total consortium												

The consortium hereby confirms that:

The information provided is complete, reliable and true.

The lump sum contributions declared are eligible (in particular, the work packages have been completed and the work has been properly implemented and/or the results were achieved; see Article 6).

The proper implementation of the action/achievement of the results can be substantiated by adequate records and supporting documentation that will be produced upon request or in the context of checks, reviews, audits and investigations (see Articles 19, 21 and 25).

ANNEX 5

SPECIFIC RULES

INTELLECTUAL PROPERTY RIGHTS (IPR) — BACKGROUND AND RESULTS — ACCESS RIGHTS AND RIGHTS OF USE (— ARTICLE 16)

Rights of use of the granting authority on results for information, communication, dissemination and publicity purposes

The granting authority also has the right to exploit non-sensitive results of the action for information, communication, dissemination and publicity purposes, using any of the following modes:

- **use for its own purposes** (in particular, making them available to persons working for the granting authority or any other EU service (including institutions, bodies, offices, agencies, etc.) or EU Member State institution or body; copying or reproducing them in whole or in part, in unlimited numbers; and communication through press information services)
- **distribution to the public** in hard copies, in electronic or digital format, on the internet including social networks, as a downloadable or non-downloadable file
- **editing** or **redrafting** (including shortening, summarising, changing, correcting, cutting, inserting elements (e.g. meta-data, legends or other graphic, visual, audio or text elements extracting parts (e.g. audio or video files), dividing into parts or use in a compilation
- **translation** (including inserting subtitles/dubbing) in all official languages of EU
- **storage** in paper, electronic or other form
- **archiving** in line with applicable document-management rules
- the right to authorise **third parties** to act on its behalf or sub-license to third parties, including if there is licensed background, any of the rights or modes of exploitation set out in this provision
- **processing**, analysing, aggregating the results and **producing derivative works**
- **disseminating** the results in widely accessible databases or indexes (such as through ‘open access’ or ‘open data’ portals or similar repositories, whether free of charge or not.

The beneficiaries must ensure these rights of use for the whole duration they are protected by industrial or intellectual property rights.

If results are subject to moral rights or third party rights (including intellectual property rights or rights of natural persons on their image and voice), the beneficiaries must ensure that they

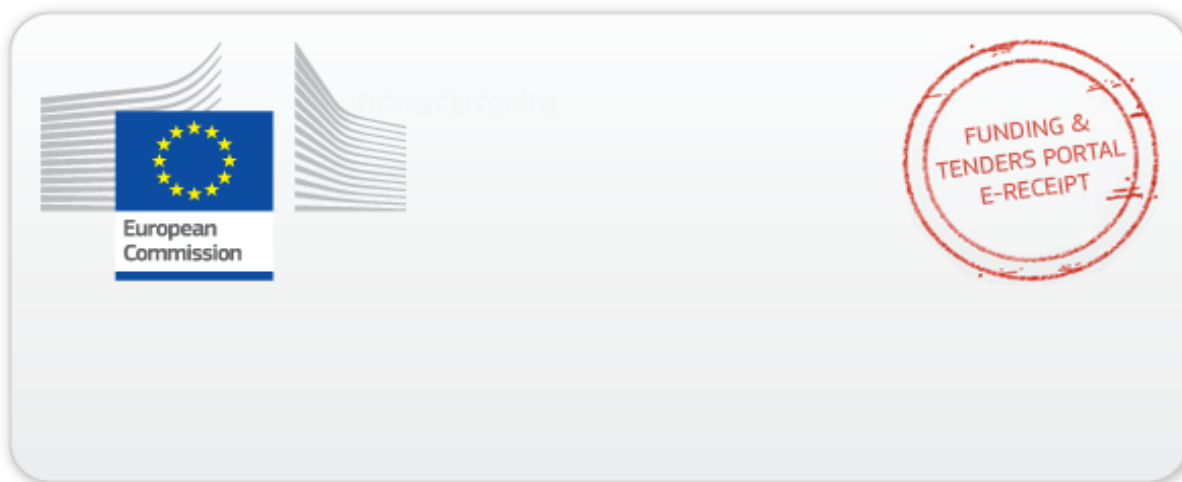
comply with their obligations under this Agreement (in particular, by obtaining the necessary licences and authorisations from the rights holders concerned).

COMMUNICATION, DISSEMINATION AND VISIBILITY (— ARTICLE 17)

Additional communication and dissemination activities

The beneficiaries must engage in the following additional communication and dissemination activities:

- present the project (including project summary, coordinator contact details, list of participants, European flag and funding statement and project results) on the beneficiaries' websites or social media accounts
- for actions involving **publications**, mention the action and the European flag and funding statement on the cover or the first pages following the editor's mention
- for actions involving public **events**, display signs and posters mentioning the action and the European flag and funding statement
- upload the public **project results** to the Rights and Values Project Results platform, available through the Funding & Tenders Portal.



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